

MEETING MINUTES
FOR THE BOARD OF DIRECTORS OF LA PLATA WEST WATER AUTHORITY

The Board of Directors of the La Plata West Water Authority held a meeting on Wednesday, September 11, 2024, at 6:30 p.m. at 555 County Road 122, Hesperus, CO 81326, and via FreeConferenceCall.com. In attendance were James Campbell, Barb McCall (via tele), Frank Smith, Wanda Cason, Deb Flick, Bernadette Cuthair (via tele), Aaron Preator (via tele), Doug Mize, Sharon Orr (left at 7:23), Mardi Gebhardt (left at 7:08), Kevin Mallow, Dave Marsa ((SWWC) via tele, left at 7:22).

- 1) Call to Order by James at 6:30 pm. Quorum was met.
- 2) Roll Call: See above list.
- 3) Approve Agenda: Additions to the agenda: May 8, 2024, and August 14, 2024, consent agendas via electronic approval and the meeting minutes also respectively. **MOTION** was made by Deb to approve the agenda; seconded by Frank; all approved. Frank made the **MOTION** to approve the agenda with the addition; Doug seconded; approved by all.
- 4) Ongoing Operations and Business
 - a) Office/Fill Station Report – Dave not present so James reported that he received a call that the fill station was malfunctioning at the keypad/screen on Monday. A breaker was affected by power surge possibly due to lightning and was reset by Yvonne. Meters are gradually being replaced.
 - b) As of August 1st: year to date total 1.457 million gallons provided.
- 5) Phase 2 Committee Update – Sharon and Mardi reported on the progress with the grant application. Timeframes were met for the review, and we have received good feedback which increases the chances of getting the grant awarded to our cause. Local radio stations will be notified if we are awarded. Documents will be available on the board drive in a week or so.
- 6) Financial reports – Deb reported on the following:
 - a) Balance Sheet, Profit & Loss, Consent Agenda: Doug made the **MOTION** to approve the consent agenda; Frank seconded the motion; all approved.
 - b) Accounts Receivables: Delinquent accounts will be discussed later in the agenda.
- 7) Operations and Management Committee - Kevin and Doug reported the committee has been meeting quarterly.
 - a) Discuss LDWA/LPWWA Agreement – Frank reported on the changes back and forth on several versions; it has been reorganized and reformatted. Cost sharing discussion, pushbacks, etc.
- 8) Comments and Communications
 - a) Report From the Board Members:
 - b) Guests: None
- 9) Tabled and Unfinished Business
 - a) Board Meeting Minutes approval for May 9, 2024, and August 14, 2024, meetings: Due to lack of quorum meeting minutes were approved unanimously via electronic vote. The emails received will be compiled and attached to these minutes.
 - b) 5-year plan: tabled for October meeting
- 10) New Business
 - a) Delinquent Accounts: Deb will contact our attorney for guidance.
 - b) ****Executive Session per 24-6-402(4)(c) C.R.S.** was entered at 7:24 by a **MOTION** by Deb, seconded by Frank; all approved, for discussion of specific customer accounts and security threats. Exited at 8:19pm.
- 11) Other
 - a) Next Board meeting: October 9, 2024, at 6:30 pm.

- b) Approval of July 10, 2024, board meeting minutes, (not included in electronic approval): A **MOTION** was made by Deb to approve the July 10, 2024, meeting minutes including the consent agenda; seconded by Doug; all approved. Deb made a **MOTION** to approve May 8, 2024, and August 14, 2024, meeting minutes; Barb seconded; all approved.
- c) Budget Committee created: Deb, James, and Frank volunteered.
- d) Adjourned at 8:27 pm by James.

Respectfully submitted by:

Barb McCall
LPWWA Board Secretary