

MEETING MINUTES FOR THE BOARD OF DIRECTORS OF LA PLATA WEST WATER AUTHORITY

The Board of Directors of the La Plata West Water Authority held a meeting on Wednesday, October 9, 2024, at 6:30 pm at 555 County Road 122, Hesperus, CO 81326, and via FreeConferenceCall.com. In attendance were James Campbell, Barb McCall (via telecon), Deb Flick (via telecon), Wanda Cason, Doug Mize, Aaron Preator, Sharon Orr (Advisory), Moana Greer (guest), Bernadette Cuthair (via telecon), Kevin Mallow (6:40).

- 1) Call to Order at 6:32 pm by James. Quorum was met.
- 2) Roll Call: See list above.
- 3) Approve Agenda: A **MOTION** was made by Doug to approve the agenda by omitting O & M item 7A, and to include instead under item 7A for minutes approval; seconded by Wanda; all approved.
- 4) Ongoing Operations and Business
 - a) Operator Report - Dave was not present to report; James reported Dave is getting meters in.
 - b) Office/Fill Station Report - James reported 103 customers total, the September monthly total is 195,859 gallons, YTD total is 1.6 million gallons. Screen keypad will need to be replaced soon, but it is out of warranty now. Deb stated that some customers will need to be brought online
- 5) Phase 2 Committee Update – Sharon reported they are tracking the grant process.
- 6) Financial reports: Deb stated we have a \$5 per month fee charged to our construction account, so that account needs to be closed. Bank of Colorado does not charge for transfer fees.
 - a) Consent Agenda: Question arose on SMA invoice dated 9-24-24 for Amendment #4. It has not been approved to pay via board vote. James made the initiative to have it paid with his ability as President to pay up to \$10,000 without board approval when the issue is in between board meetings. A **MOTION** was made by Doug to approve the consent agenda; seconded by Kevin; all approved.
 - b) September 2024 Engagement Report from Salt & Main (Balance Sheet, Profit & Loss, Accts. Receivables). Deb also contacted Amy about a few very delinquent accounts, requested a letter to bring the account current or a lien will be placed on the property, with interest and attorney fees being tacked on to the amount due. Doug questioned a discrepancy on \$1100 carryover each month. Deb will research and confirm that it is due to customer payment pending accounts.
 - c) LPWWA 2025 Budget discussion – Deb presented important line items. The purchase of water in 2025 is still a primary commitment, as well as several reserve accounts. Insurance liabilities going up. Fill station maintenance now a line at \$7500. Expenses will be readjusted. A second bare bones budget will also be developed by the committee for presentation to the board before the next meeting.
- 7) Approval of Board Meeting Minutes from September 11, 2024 - A **MOTION** was made by Doug to accept the minutes as presented, seconded by Aaron; all approved.
- 8) Comments and Communications
 - a) Board Members: Wanda reported on insurance, presented structures and policies.

- b) Guests: Moana Greer did not have any comments.
- 9) Tabled/Unfinished Business – James tabled several items until we received notification of grant application funding.
- 10) New Business
 - a) Water purchase from ALPWCD due April 30, 2025 – Discussed during the budget section.
- 11) Other Business
 - a) Next Board meeting: November 20, 2024.
 - b) Adjourned at 8:10 pm by James.

Respectfully submitted by:



Barb McCall
LPWWA Board Secretary