

LPWWA Board of Directors

Meeting Minutes for March 9, 2016

Call to order- The meeting was called to order at 6:36pm. Board members in attendance were Roy Horvath, Mardi Gebhardt, Paul Gray, Jeanette Haas, Kevin Mallow, Ken Spence, Priscilla Blackhawk-Rentz, Barb McCall (via telephone), and Frank Smith. Others in attendance were County Commissioner Brad Blake (left at 8:23 pm), Kayla Patterson (left at 8:23 pm), Gerald and Diana Schmitt, Chris Anderson (Fire Chief of the FLMFPD), and Patty Lopez. Jeff Shamburg with Bartlett & West arrived at 7:05pm Jeff left the meeting at 8:23 pm.

1. Approve Agenda-Frank moved to approve the agenda as presented, seconded by Mardi and approved
2. Review minutes from February 10, 2016 meeting- Ken made a motion to approve the minutes, seconded by Mardi and approved.
3. Comments and communications-Roy had a conversation with Deb Flick about possibly participating in advisory committees. Paul allowed the meeting guest participants a chance to speak about why they attended the meeting. Gerry and Diana were just wanting to see where we are at with the project. Brad Blake-thanked the board for its hard work. He also stated that he wants to help push water for the county. Kayla stated she is running for County Commissioner and is interested in learning about what we do and how we do it and is interested in helping out in any way she can. Brad reported that there is a lot of money out there for water projects but qualifications must be met in order to receive that money.
4. Treasurer's update & current invoices-Mardi reported that she is still working and will meet with Bethany McManus on the audit. One invoice from Colorado Water and Land Law, in the amount of \$367.50 for Board functions, entire project costs of \$210.00 for a total invoice of \$577.50. Kevin made a motion to approve and pay the invoice and Ken seconded the motion which was approved. Mardi reported we have \$33k in unpaid tap fees including interest charges. Some payments have been made and sent prior to the property owners receiving the notice of interest charges. Jeanette made a motion to forgive the interest on the payments that passed the notice in the mail, Ken seconded the motion which was approved. Mardi got a concurrence letter from SUIT for the EA and Permits. Priscilla brought the hard copy of the concurrence letter from the UMUT for the final design as well as the EA and Permits. Mardi reported that Charlie was going to be doing the chart of the breakdown, but has not acted on two or three invoices to confirm the breakdown accuracy. There is one refund check still outstanding that hasn't been cashed. Kevin suggested sending a letter about cashing the check, detailing that the line is not going down that county road and running the letter by our attorney to ensure we are doing it this correctly.
5. Fort Lewis Mesa Fire Department- Chris Anderson reported that he is being kept in the loop by talking with Roy and Ken and wanted to know if there is anything the department can be doing to help build momentum. The district has four taps. He also asked about the possibility of performing flushing of the system periodically.

Jeff confirmed that there will be some flush valves on the system. Justifiable locations for flush hydrants will exist in the design.

Chris indicated that there is a need for a new station near Breen, and the possibility of collocating several entities utilizing the same location but separate buildings. This can have some benefits when seeking funding. The area next to the fire station in Kline may be used for community interests.

Committee Reports

1. Financial/Budget/Audit – Mardi Gebhardt- Still working on the tap commitment deposits, due to the \$500 credits to tap fees. April 1, Mardi will be prepared for the audit.
2. Legal/Negotiations – Kevin Mallow-Kevin reported on the license agreement status. The federal attorney reviewing the revised license agreement language has approved the language. The UMUT Council approved the license agreement today. Kevin believes that the SUIT Council will approve it shortly. Kevin reported on the committees activities and notes that Roy compiled concerning committees (e.g. committee makeup, number of members, processes and procedures, etc.). Committees will make recommendations back to the board. Committees will capture any recommendations they will take back to the board. We would possibly need to create a form to be filled out that would be taken to the board. The board can choose to not accept the recommendation or take alternative action as it sees fit. Diana asked what kind of people we are looking for and what committees we have.
3. Phase 0 Design/Engineering – Kevin Mallow- Jeff updated on Phase 0- there will be a planning commission meeting tomorrow evening at 6:00pm in the county board room in the old Vectra bank building. There is one property owner along CR141 that is not pleased with the way things are proceeding and will probably be at the meeting. Kevin reported that the way things are proceeding is we are looking at using the county right of way. Charlie has met with the property owners since to inform them of this change and has gotten buy in from all but one property owner.

Jeff had a re-route shown in the revised plans. There are utilities in the area (phone). Jeff presented a scope change and proposed price for revising the alignment into the county road. Kevin stated that we have not seen a signed easement. He asked what the consequences of bidding the County ROW and then changing the alignment later to go in the private property if the easements come through. Jeff's recommendation would be to bid out the revised alignment. Mardi made a motion to accept the Bartlett & West change of scope which reroutes the pipeline alignment along CR141 into the County Road Right of Way, and to amend the Engineering services agreement executed 8-6-2014. Jeanette seconded the motion. Further discussion was held about the proportional share of cost, Kevin suggested it be an entire project cost because it impacted all parties. Frank asked the land status of the roadway right of way. Jeff stated that the surveyors are looking into this, but currently it looks like the county purchased the land a long time ago. Kevin called the question on the

motion. All in favor. Mardi had a question about the planning commission meeting whether we should have people in support of the project go and speak up during the meeting to show support. Jeff did not have a timeline update available. The design and engineering committee discussed the long term right of way concerns for the Tribal interest and the fact that we would install the 16" line now and if the Tribes wish to upsize at a later date it is available to do so. This however is not the only option the Tribes will have, there are other routes. This is a placeholder for the Tribes. This is an option as the raw water line will not be in use full time and upsizing the line could possibly be done between pumping cycles.

4. Phase 1 Design/Engineering – Mardi Gebhardt-Jeff reported that the Archaeologist were out last week and have completed all the area north of Kline and will be working on the area south of Kline this and next week. They have identified a couple of new sites but these did not appear to be eligible for inclusion. PER financial analysis is being done by a B&W Project Manager. Looks to be on track for an early April USDA application submission. Easement process may start up in early July. Mardi reported that the phase 1 committee has not met since the last meeting so there is nothing new to report.
5. PR/Marketing/ Web Presence – Ken Spence- Ken suggested a sign to show the project participants for Phase 0 and Phase 1. Jeanette brought up that we need to formalize our logo and should consider graphic standards. Mardi and Ken spoke about getting a phone number for the Board for our business. Roy knows the details concerning this and will get a number set up. This will not cost the board.
6. Archive/Information Access & Naming – Ken Spence- we agreed that the proposed naming convention is acceptable.
7. Grants/Fundraising – Roy Horvath- Roy sent out BOR grant information. This may not really apply to us.
8. Engagement/Capacity Building – Roy Horvath-was briefly covered during committee report item 2.

New Business

1. Preliminary planning for Phase 2 – Ken asked about getting this started. He wants to get the people who may get added to the phase 2 enough notice to secure funding for taps. Roy asked Priscilla if it would be appropriate to set up a meeting between a couple of our board members and Bernadette about the Tribes future plans. Priscilla thought that would be appropriate. Priscilla and Bernadette would probably both like to be involved. To present to USDA with the same information.
 2. Next LPWWA Board meetings – April 13 & May 11, 2016
 3. Adjourned at 9:10pm.
- Minutes as reported by Frank Smith, LPWWA Secretary *Frank Smith*
Approved on April 13, 2016