

LA PLATA WEST WATER AUTHORITY

BOARD OF DIRECTORS

Meeting Minutes for November 19, 2014

1. Call to order- Roy Horvath called the meeting to order at 6:37pm. Board members in attendance were, Roy Horvath, Paul Gray, Barb McCall, Mardi Gebhardt, Kevin Mallow, and Frank Smith, JT Coyne attended via conference call. Others in attendance were Priscilla Blackhawk-Rentz and Celene Hawkins with UMUT, Ken Spence, and Gene Bradley. Barb and Paul left the meeting at 9:13pm.
2. Approve Agenda- the agenda was changed to move up the billing system item to allow Ken to leave early.
3. Review minutes from November 5, 2014 meeting-Paul made a motion to approve the minutes; Barb seconded the motion which was approved.
4. Comments and communications- ALP meeting on Monday Roy showed the revised power point presentation which was well received. Barb McCall was reappointed for a third term to the LPWWA Board.
5. Treasurer's update, current invoices, updates on transfers of interest & finance fees, review audit proposal and other items related to audit-Mardi brought forth some items that Beckstead brought up about ownership of the intake structure which lead to further discussion of the pipeline ownership. There will be a need to clarify the three party agreement as well as the intake structure ownership. Gene talked about how to handle the accounting for the pipeline segments. Jeff suggested continuing the estimated billing as we are presently doing but finalize the ownership issue and capitalization after the actual costs are know when the project is complete. We reviewed Beckstead's engagement letter. We engaged Beckstead & Co., LLC to do our audit as they are familiar with our agreements with regard to ownership of the assets with our partners.
Mardi moved the \$17.04 of LPWWA's money out of the 210 pipeline account so that only the tribe's monies are in the 210 account. Mardi also took \$1,938.46 out of each of two bank accounts for the tap commitments which represents the interest accrued in 2010, 2011, 2012, 2013, and year to date 2014, and finance fees accrued and this money will be placed in the operating account. $1938.46 \times 2 = \$3,876.92$.
6. Billing system demo, costing and applicability to tap fee collection process- Mardi, Roy and Ken met with Data West to review what they offer for a billing system on November 14, 2014. Mardi stated that with the system, we would be able to take payments for taps, monthly payments, credit card payment processing, etc. \$500/month for 18 months with a \$6,000 balloon payment at the end of 18 months. Mardi reminded everyone that Jeff had mentioned that B&W could possibly subcontract Data West to allow this relationship to evolve and the information for both the easements and billing system to be merged and Data West's invoice would be passed through to LPWWA. Jeff mentioned that there are restrictions to what can be stored with regard to client data as far as storage on a cloud based service. Roy mentioned that there are several options for location based servers locally.
Roy discussed the appeal to utilizing the system to allow the payment option, but wanted to evaluate when the optimal time would be to start using it when it is cost effective. Roy would like to know what the acquisition costs are going to be to get the system up and running, as well as the ongoing costs.
Mardi and Ken will study this further, develop a timeline of usage and payment.

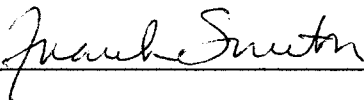
Old Business

1. Review PER for submission to Revolving Fund/USDA, status report on cultural review process, review current project schedules- Jeff stated the main body of the PER is done but he has a couple of

revisions to make. Jeff has revised the numbers to correctly show the approved tap fees. 3.95 million is the new number for phase 1. Jeff doesn't think things have dramatically changed. Jeff has been in touch with Erick Worker of CDPHE who has given him addendums that SRF requires. Jeff believes they will have it in to SRF prior to the December 15 deadline. The cultural assessment- Thom Sakata with the state USDA had stated that they will give us a thumbs up or thumbs down on the scope of work proposed. The application to SRF will go in without the cultural assessment to get in the system. The follow up cultural assessment documents will be submitted at a later date.

2. Approve resolution for waiver of immunity for Three Party Agreement & Funding Agreement-Mardi made a motion to approve the resolution 14-07 limited waiver of immunity; Paul seconded the motion which was approved.
3. Update on Tribal opt-in discussion/process- Kevin- brought a letter from the SUIT stating that they have chosen not to opt in to the 125 pipeline. Celene also brought a letter from the UMUT stating they will not opt in to the 125 pipeline. However they would like to further explore the booster pump station location and capacity. B&W believes that a booster pump station is necessary but may be better suited in another location. Priscilla asked if there is a restriction on funding to move the booster station? Celene explained that there are funding restrictions that would require taking the issue and the reason to move the station to a government agency for approval to move the money for the booster station to another section of the pipeline. Easements for the pipeline were discussed and how the process should be handled.
4. PR process – review GIS system review session, November 16, 7:30 PM- Roy worked with Tim Monday afternoon to discuss the thought of waterhoods and how to leverage the GIS system to our advantage. The title work that is going into the GIS system is also going into Land-Insight which gives us up to date information of land status and correct ownership information. Jeff mentioned that B&W has three different platforms that the data is worked through. B&W's in house is Geo-Cortex. The two platforms that we have access to are EZRI GIS system, and Land-Insight. Jeff stated that there are four parcels that have title issues. Mardi asked for clarification of the easements for phase 1? Jeff stated that we will need right of ways for every parcel where the pipelines will go.
5. Updates on Southwest Roundtable & ALPWCD meetings

New Business

1. Review process for scope expansion- Roy presented a flow chart to establish the protocol for determining if a request is a scope change or within the scope of the Raw Water Project and how the requests for information would be handled.
2. Raw Water Project scoping meeting, November 18, 2014 6:00 PM Durango Rec Center- the members that were present discussed the topics that came up in the meeting.
3. Next design/engineering meeting – November 20, 2014 8-10 AM
4. Next Board Meeting dates - regular Board meetings –December 3 & 17, 2014, January 6 & 20, 2015
5. Adjourn- 9:20pm
6. Minutes as reported by Frank Smith, LPWWA Secretary 
Approved on December 3, 2014