

# LA PLATA WEST WATER AUTHORITY

## BOARD OF DIRECTORS

### Meeting Minutes for May 7, 2014

1. Call to order-The meeting was called to order at 6:34pm. Board members in attendance were Roy Horvath, Kevin Mallow, Mardi Gebhardt, J.T. Coyne, Suzanne Wilhelm, Mae Morley and Frank Smith. Others in attendance were Ken Spence, Paul Gray, and Celene Hawkins.
2. Approve Agenda-JT wanted to add an item about how we go about conducting our board meetings we will address this after the treasurers update.
3. Review minutes from April 16, 2014 meeting-Mae made a motion to accept the minutes for the April 16 meeting, Mardi seconded the motion which was approved.
4. Comments and communications- Mae brought notices about the weather workshops coming up at the Durango Community Recreation Center. Mae also brought a copy of the notice for the next ALP meeting. There were two letters received concerning property appraisals and information updates. Mardi was in touch with Adam Olson with Bartlett & West about updating the excel spreadsheet for tap commitments to ensure those who purchased multiple taps were accurately represented on the spreadsheet. Mae gave Mardi a revised email address for commitment holder John Piper.
5. Treasurer's update, current financial review, invoices-Mardi went through the financials and informed us of an Invoice from Colorado Water and Land Law in the amount of \$420, Mae made a motion to pay the invoice; Suzanne seconded the motion which was approved.
6. Conduct at our meetings. J.T. asked that we review the way we do business and get the meetings over with in a timely manner. He asked to shorten the agenda to have old business, new business, etc. We talked about going to a set time limit of two hours for our meetings. We understand that additional meetings may be necessary from time to time, to accomplish what we need to do.
7. Consolidate rules & reg changes, finalize rules & regs (30 minutes)- Roy didn't see any revisions from anyone. Roy suggested everyone getting their input back to him by next Wednesday, so it can go back out to the Board well before our next meeting. Mardi and Suzanne will work on it over the next week and go through the document again to revise. If anyone has anything specific that they want to see in the document they need to get it to Mardi by Monday.
8. Review of County meeting April 24, Home & Ranch Show April 26 & 27-County meeting Roy got feedback from several different levels that said it went well. Cheryl Rogers with the county wants to get with us to try and gain clarification on the Gallons per day (gpd) requirements from USDA and County perspectives. We need to know the gpd number that is acceptable to USDA in the design when we go meet the county.  
JT – as far as the Home and Ranch show – he talked to a lot of people from Lake Durango and expressed how we are working together with LDWA and it will help both entities. Kevin thought it was worthwhile. Roy asked that we start thinking about the Fair. We may need to make a presentation for the Durango Area Association of Realtors. JT looked up the rates for having a booth at the fair: \$100 for an inside booth and \$50 for an outside booth.
9. Review timeline/schedule, update from Jeff regarding UDSA environmental review-Jeff had a new timeline to hand out tonight. USDA is overwhelmed with the size of our project and have asked for a draft preliminary environmental report so they can begin looking over it. USDA is asking to have letters from the tribes stating that no impacts are known at this time are going to be incurred by the proposed phase. We discussed whether setting up the programmatic review plan at this time is necessary. Jeff didn't think we needed to do this at this time. We asked Jeff to go ahead with the

“draft” Environmental report and get it to the USDA as soon as possible. Jeff suggested placing an ad in the Durango Herald with the Request for Quotation for Geotechnical Contracting.

Celene expressed concerns over the Ute Mountain Tribe’s ability to have oversight over the design process and also specifically address the future needs of the tribe.

10. Discussion of partial/incremental (monthly) payment options for tap fees-Mae, Mardi, and Frank offered to be on a committee to come up with ideas to allow payment options or present the funding offered by the local banks and also consider escrow companies that might handle these. We will also discuss the announcement and the transfer of commitments from other phases to phase 1.
11. PR campaign discussion/planning/materials- Ken will get a revised power point presentation put on the website. JT would like to start putting up signs as we are getting people signed up. Suzanne brought up the fact that we are using two different logos – one consisting of the water tap on the signs and our official logo with the mountains. JT mentioned that we can add our logo to the sign without much of a problem. We will also need to revise the trifold to have the logo more prevalent and consistent. Roy and JT plan to get together at JT’s house to discuss some points put together for future meetings. We talked about having a celebration party for the people in phase 1 to sign them up and start collecting money.
12. RFP for Geotechnical work/testing for raw water project- Jeff will draft the RFP for Geotechnical Contracting and we will get the ad placed in the Durango Herald. Jeff will have the draft to us by next Wednesday.
13. May 22 Design/Engineering Meeting 8-10 AM OM&R office
14. Next Board Meeting dates - regular Board meetings May 21, 2014, June 4 & 18, 2014, July 2, 16, 2014
15. Adjourn-8:45pm  
Minutes as reported by Frank Smith, LPWWA Secretary Frank Smith  
Approved on May 21, 2014