

LA PLATA WEST WATER AUTHORITY

BOARD OF DIRECTORS

Meeting Minutes for March 19, 2014

1. Call to order-Roy Horvath called the meeting to order at 6:35pm. Board members in attendance were Roy Horvath, Kevin Mallow, Suzanne Wilhelm, J.T. Coyne, Mae Morley, Mardi Gebhardt, and Frank Smith. Others in attendance were John Ruckman with Bartlett and West, Ken Spence and Paul Gray. Suzanne had to leave the meeting at 8:27pm.
2. Approve Agenda- The agenda was approved without changes.
3. Review minutes from March 5, 2014 meeting-Kevin made a motion to approve the minutes and Mardi seconded the motion which was approved with one abstention.
4. Comments and communications- Mardi received a message that DOLA did not receive the budget notice. She called and talked to a person that stated they received the notice but we should include the three year spreadsheet which Mardi has since sent a copy to DOLA as well as updated information of contacts for LPWWA. Roy got a follow up from Anita Brown about the funding for individuals seeking financing for tap fees. Roy stated that we were going to compile all of the local banks information and present everyone's information at our future meetings.
5. Treasurer's update, current financial review, invoices-Carry over invoice from B&W on the GIS. We got another invoice from B&W for LDWA meetings and San Juan RC&D for paper and printing. Mae made a motion to pay the bills; Kevin seconded the motion, further discussion was held, John mentioned that B&W had no qualms with us holding the check for the GIS until we get further information that we have requested. Mae amended the motion to hold the check for the GIS but pay the other B&W invoice in the amount of \$234.00, as well as the RC&D invoice for \$29.40. The motion was approved.
6. Update from Design/Engineering Meeting 3/13/2014-Kevin updated the Board on the discussions of the meeting. The billing for how the payments would be made during construction was discussed. The geotech survey and report will be needed sooner than later for the engineering of the project up to CR210. Environmental and archaeological issues within the proposed right of way were also discussed. Funding the engineering up front to get things started needs to be considered at the next meeting.
7. Final review of press release-Roy stated the Tribes are reviewing the press release. Roy asked Charlie with LDWA to review the letter to property owners that fall in the LDWA service area but committed to the LPWWA project. Kevin got the markups back from Chuck and will forward those on to Roy.
8. Overview of raw water management/administrative scope and process/services-There are several different scopes to consider going forward. Design and engineering of the raw water line. Financial administration, processing the invoices and payments. Oversight of the construction. We recognize the importance of getting the tribal operating agreements developed, and in process to open the discussions and get them moving.
9. Update GIS website integration and related web site update information-Ken updated us on the discussion he had with Tim of B&W about the issues he saw with the GIS map and website. You can zoom in but you can't zoom out. You need a password to enter the site but may not work with the public aspect. The pipelines are all shown as the same color without sizes. We discussed whether there is a need to show the pipe sizes. There is a new GIS map on the website that we haven't seen before that shows phasing differently than what we have seen before. Mardi made a recommendation

to the board that whatever we put on the website must have board approval. We have talked about a standing agenda item to talk about updates to the website.

10. Review/approve water user contract, rules & regs, related documents for inclusion on website-JT made a motion to approve the water user agreement; the motion was seconded by Mardi, with the inclusion of the approval date. The motion passed. We reviewed the transfer directions, and agreed to combine the two documents and further direct them to seek out which set of circumstances apply to their situation and follow those set of instructions. We reviewed the tap fee refund document and had further revisions to add the refund amounts for the particular instances whether they be residential or commercial tap commitments. We also reviewed the letter to the assignees of Water User Commitments. Mae made a motion to adopt the letter to assignee of water user commitment as amended; Frank seconded the motion, which was approved. We reviewed the checklist and bill of sale. Kevin made a motion to approve the Bill of Sale; Frank Seconded the motion which was approved. We reviewed the checklist, Kevin made a motion to approve the checklist; Frank seconded the motion which was approved.
11. Resolution discussion- We reviewed the resolution 14-3 concerning the \$1000.00 tap discounts for commercial tap commitments (for those who committed \$750 to a commercial tap) made in 2010 and resolution 14-04 concerning tap commitments discounts for those who committed to a residential tap after the May 15, 2010 deadline (\$500 committed receives a \$700 tap discount). Mae made a motion to approve resolution 14-3 concerning the discount for commercial taps with the change that the discount will be \$1,000.00; J.T. seconded the motion which was approved. Resolution 14-04 to provide a discount for those commitment holders after May 15, 2010. Mardi made a motion to approve Resolution 14-04; the motion was seconded by Mae and approved.
12. PR Campaign, Meeting schedules, home & ranch show- Do we need to update anything in the pamphlet? Roy suggested depicting the phase map to show phase 1 in a solid line and other phases depicted as dashed lines but heavy enough to be seen.
13. Next Board Meeting dates - regular Board meetings April 2, 2014, April 16, 2014 and May 7, 2014
14. Adjourn- the meeting adjourned at 9:20pm.

Minutes as reported by Frank Smith, LPWWA Secretary



Approved on April 2, 2014