

LA PLATA WEST WATER AUTHORITY

BOARD OF DIRECTORS

Meeting Minutes for December 3, 2014

1. Call to order- Barb McCall called the meeting to order at 6:34pm. Board members in attendance were Barb McCall, Mardi Gebhardt, JT Coyne, Paul Gray, Kevin Mallow and Frank Smith. Steve Krest was in attendance, as well as Jeff Shamburg with Bartlett & West. Celene Hawkins with UMUT was in attendance. Priscilla Blackhawk-Rentz and Patricia Lopez arrived at 7:00pm.
2. Approve Agenda-
3. Review minutes from November 19, 2014 meeting- Mardi made a motion to approve the minutes as amended, Paul seconded the motion which was approved.
4. Comments and communications-Mardi reported that we received a letter from ALP reappointing Barb to the LPWWA board. WIN Colorado sent a letter requesting we renew our membership. By majority opinion we decided not to renew the membership with WIN Colorado. Barb mentioned the family newsletter that included our update.
5. Treasurer's update, financial statements, current invoices, budget update- Mardi reported that there was a laser printer for sale and she purchased it for \$140.26. This will be used for our upcoming neighborhood meeting printouts. Mardi reported that she will be working with the HH ditch and maybe they can help offset the cost for the printer. Mardi reviewed the treasurer's report. Amy was thankful for the call reminding her that we need a revised invoice to breakout the expenses for the different stages of the raw water pipeline work. Amy is alright with us not paying the invoice until it is revised. We should receive a revised invoice within two weeks.

Old Business

1. Budget Hearing will be in conjunction with December 17 meeting. -Mardi reviewed the budget, the resolutions, and the budget letter. Celene asked what the timing of the intake ownership issue needed to be completed as it was discussed at the same time as budget at the last meeting. We discussed the timing of accounting for the intake structure ownership, we believe that by mid-March we would need resolution on this matter. Mardi stated that we will need to act on the budget at the next meeting on December 17, 2014. The budget must be filed with the state by the end of December.
2. Feedback from Raw Water Project Scoping Meeting- Mardi was asked by the insurance for a copy of the three party agreement, so they may determine why the tribes must be included as additional insured on the certificate. Both Tribes will have an answer by the next meeting if the three party agreement can be shared. We are in the thirty day scoping period so we won't get any information concerning comments until after the 30 day period. Jeff mentioned the meeting with La Plata County Open Space Conservancy tomorrow. The project is progressing as expected. Preliminary descriptions for easements are due within the next two weeks. Jeff stated that they are kicking off final design work on Tuesday of next week. Jeff stated the preliminary (25%) set of drawings will be sent out on December 11, 2014. Final plans will be available around February 12, 2015. Steve Cress asked if the Pipe size has been finalized. Jeff stated that 210 pipeline will be 30". There aren't any suppliers currently fabricating 30" PVC class 235 pipe, and they won't set up to run 4,000 feet, so there may be a need to design and propose ductile iron pipe instead.
3. Status of application submission to revolving fund-Jeff stated that the application will be submitted to the CDPHE SRF this Friday. There was one question from Erick Worker and Jeff answered that question this week. Jeff stated that he also spoke with USDA and they provided comment back on the scope and their comments all reduced the SWCA scope. Jeff stated that the conversations have been positive. Jeff mentioned there may be a need for a trip to Denver to sit with the funding agencies and talk through the project funding in the near future.

4. Update regarding PR updates, tri-fold, signs, etc- JT had a concern with the proposed date of December 10, 2014 for the first water hood meeting. He is not sure he can get the printing completed by then.
5. Update on billing proposal – costs/timing, etc. Mardi reported that the GIS may be used initially to record payment and easement information, then we could transition to the data west system at a later date. We discussed how to handle backup to computer data. Kevin suggested backing up to thumb drives, labeling them and securing those in safes.

New Business

1. Next design/engineering meeting – December 18, 2014 8-12 AM – to present the preliminary design. The presentation and the drawings will be sent out the week before.
2. Meeting Monday for the pump station issue. Jeff is coming up with Pro's and Con's for the pump station sites so we can evaluate the options.
3. Next Board Meeting dates - regular Board meetings –December 17, 2014, January 7 & 21, 2015
4. Adjourn- JT made a motion to adjourn the meeting. Kevin seconded the motion. The meeting adjourned at 7:45.
5. Minutes as reported by Frank Smith, LPWWA Secretary Frank Smith
Approved on December 17, 2014