

LA PLATA WEST WATER AUTHORITY

BOARD OF DIRECTORS

Meeting Minutes for December 17, 2014

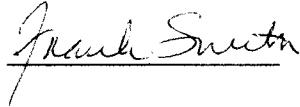
1. Call to order- Roy Called the meeting to order at 6:31 pm. Board members in attendance were Roy Horvath, Kevin Mallow, Mardi Gebhardt, Paul Gray, JT Coyne, Barb McCall; and Frank Smith arrived at 6:40pm. Others in attendance were Priscilla Blackhawk-Rentz with the UMUT, Jeff Shamburg, John Ruckman, and Bryan Ford with Bartlett & West. Ken Spence was also in attendance. Priscilla had to leave at 8:05. Bartlett & West left the meeting at 8:10pm.
2. Approve Agenda-N changes were made to the agenda.
3. Review minutes from December 3, 2014 meeting- JT made a motion to approve the minutes, which was seconded by Kevin and the vote passed.
4. Comments and communications- Mardi- Christmas Cards, calendars and chocolate from Bartlett and West. Lisa Govreau a selling agent for a property called Roy wanting to know when water would be coming from long hollow, he clarified for her.
5. Treasurer's update & current invoices- No updated invoice from Amy. Kevin suggested paying the invoice to Colorado Water and Land law to avoid becoming too far behind with bills and losing track. Renewal for InMotion website host (\$210 approximately) for next year's budget. The budget notice in the Herald cost \$39.44 which was paid by Visa. And the ESRI renewal quote is \$2500, Jeff explained the invoice. Mardi made a motion to pay the Esri invoice, and Colorado Water and Land Law invoice from November, Barb seconded the motion, which was approved.

Old Business

1. 2015 Budget Hearing – Resolutions (2014-8 to adopt the 2015 budget) and (2014-9 to appropriate sums of money)-Mardi reviewed the resolutions pertaining to the budget. Mardi made a motion that we approve the budget as presented as well as resolutions 2014-8, and 2014-9, Paul seconded the motion which was approved.
2. Update on Phase 1 funding applications & related, including B&W staff addition-Roy stated that contrary to what has been stated prior, we will have to get in to the application under the new system at the SRF. The new process provides the possibility for 10k grant to help with development costs. There is also another 250k grant that can be used towards engineering, arch and environmental. There is a prequalification form that will need to be filled out by the board. Jeff suggests that they help with the form as we need to submit it by December 19 in order to be considered in the funding cycle in January 2015. There still are requirements for the typical reviews. Brian Ford is being brought in by B&W to help Jeff with the Phase 1 portion of the project. Jeff is contemplating putting a package together for phase 1&2. JT asked if we combine the two would USDA be able to fund the project? Jeff had a concern with this, we won't know until we ask. John advised that SRF funds (20 years) are always shorter term than USDA (40 years) so you may have to consider the terms for a combination of funding. JT made a motion to submit the application form to SRF considering phases 1&2, Kevin seconded the motion which was approved.
3. Update on Raw Water Project & Phase 1 schedules including Geotech testing-BOR will now require an arch site monitor to be on site while Trautner is performing the Geotech Investigation work for the Raw Water Project. Kevin asked if this was really necessary as their limits of disturbance will be so small. Jeff presented this point to BOR and they did not budge.
4. Update on status of Cultural/Environmental Review & Land Insight training- Barb, Mardi, and Roy have gone through the training for Land Insight. B&W expects the board to make contact with the property owners to seek permission to survey. SWCA will require this prior to starting the surveys. There are 173 parcels that we are seeking permission to survey. Permission to survey scope will need to be reviewed by the board members so the message getting out will be the same.

5. Discuss scheduling for Phase 1 easement/engagement process-we will restrict our first request for easement to restrict easement location to a certain number of feet along the roadway right of way or parcel boundary. An easement acquisition cover letter will be written soon. Just about ready to go with the mailings. Jeff provided a couple of scenarios of how we could go about the easement acquisition process. Jeff encouraged the board to adopt a policy to not pay for easements. Get the easements donated. A selling point may be it will increase their property value.
6. Update on discussion regarding Raw Water Project booster pump location(s)-special design meeting regarding the booster pump station location. There is no appreciable difference between the two locations, B&W's recommendation is to put the booster pump station at the 210 site. Priscilla mentioned that Celene updated UMUT council that there is no advantage to moving the pump station at this time.
7. Update on meeting with Raw Water Project owners along CR 141 near Rafter J- Roy believes that there are enough questions regarding future activity in the easements for the raw water line that the property owners will want to be paid for easements.
B&W will start looking in to a meeting with BOR for easement LPEA power line to the intake structure.

New Business

1. Appointment of LPWWA designee to LPWWA Board for 3 year term-Roy talked with Suzanne and she is interested in continuing to serve on the board. JT suggested the possibility of appointing an alternate board member to fill in while Suzanne is recovering. We won't take action at this point.
2. Discussion of presentation for funding group in Denver, week of January 19, 2015-we will await the response to the application to determine when we can meet with CDPHE.
3. Discuss/schedule Board gathering for Holidays-Mardi offered to host – Mardi offered to host the gathering again at her house, which will be potluck and will be held January 31, 2015 beginning at 5pm.
4. Discuss Board meeting times/locations for next year & related resolutions for 1st meeting in 2015
5. Next design/engineering meeting – December 18, 2014 8-10 AM
6. Next Board Meeting dates - regular Board meetings –January 7 & 21, 2015
7. Adjourn- meeting adjourned at 8:26pm
Minutes as reported by Frank Smith with the help of Barb McCall- 
Approved on January 7, 2015