

# LA PLATA WEST WATER AUTHORITY

## BOARD OF DIRECTORS

### Meeting Minutes for October 23, 2013

1. Call to order- Roy Horvath called the meeting to order at 6:33pm. Board members in attendance were, Roy Horvath, Mae Morley, Suzanne Wilhelm, JT Coyne, Barb McCall, Kevin Mallow, and Frank Smith. Others in attendance were Jeff Shamburg with Bartlett and West, Ken Spence, and Charlie Kier.
2. Approve Agenda- No changes to the agenda were brought forward.
3. Review minutes from October 9, 2013 meeting-After review, Frank made a motion to approve the minutes, Seconded by JT and approved.
4. Comments and communications-Roy presented a solar power brochure that he thought the Board might be interested in.
5. Initial review of draft budget for 2014 – subcommittee to finalize amounts-Mardi sent out the draft budget and the board members received the draft on October 11, 2013. Mae, Roy, and Frank offered to be on the committee along with Jeff, the committee will talk via phone on Friday after 3:30pm.
6. Review & Finalize ALP Letter of Intent-Roy displayed, on the projector, the letter from ALP concerning the acquisition agreement for water purchase. We had a discussion about inquiring how the estimated purchase price is itemized. We will send the letter to Amy for her review as well as others to look over.
7. SWCD Grant Approval & Acceptance-Roy put up on the display the document of understanding letter from SWCD to accept the grant. Roy will sign the agreement and send it back to SWCD.
8. LDWA status update – transition of four-entity workgroup to focus on engineering, project management & funding-Roy sent the last revision of the agreement to Charlie, LDWA is meeting tomorrow night. We will ask Amy for an explanation of Section 1. Of the agreement; which refers to third party agreements and future agreements.
9. Update on PER & EA progress- Jeff reported that State agency responses have all been positive. The govt. shutdown delayed some responses.
10. B&W input on rules and regs, contracts, user agreements & timeline-The subcommittee will need to get the rates put together, the commitment policies, and membership defined by 20<sup>th</sup> of November. Suzanne is willing to work on this with Mardi, and Mae also being on this committee. Roy will ask Amy if she can give us perspective on membership and subscriptions with regard to our authority or if we need to go to Linda Glesney.
11. Action on Tap Commitment Policies-No action was taken.
12. Ideas for PR campaign- JT got estimates for signs and bumpers stickers for our future PR campaign.
13. Transition of website – clarification of roles, content maintenance and development-training from B&W can be provided on the system that we will use for our website and eventually the GIS service. We will build the new system while our current system is still up and running. Then the transition will occur once we are comfortable with the content of the new site.
14. Next Board Meeting dates - regular Board meeting Tuesday, November 5, 2013
15. Adjourn- 9:05pm

Minutes as reported by Frank Smith, LPWWA Secretary

Approved on November 5, 2013

