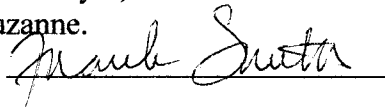


LA PLATA WEST WATER AUTHORITY

BOARD OF DIRECTORS

Meeting Minutes for December 18, 2013

1. **Call to order-** Roy called the meeting to order at 6:30pm. Board members in attendance were Roy Horvath, Kevin Mallow, Mardi Gebhardt, Mae Morley, JT Coyne, Suzanne Wilhelm, Barb McCall (via conference call), and Frank Smith. Jeff Shamburg with Bartlett and West, Ken Spence, and Paul Grey were also in attendance. Mae had to leave the meeting at 8:15pm.
2. **Approve Agenda-** agenda was approved without changes.
3. **Review minutes from December 4 and 11, 2013 meeting-** Mae made a motion to approve the minutes as amended; Suzanne seconded the motion which passed.
4. **Comments and communications-** Mary Ebner inquired about transferring her commitment as she has her property under contract. Mardi responded by providing the necessary documents. Suzanne informed us that Denise Stovall would like to become involved in the project in some capacity.
5. **Treasurer's report and current invoices-** Mardi presented the invoices we received. Invoice from Bartlett & West in the amount of \$224.00, and an invoice from Colorado Water and Land law in the amount of \$693.00 after a 10% discount as well as the invoice for insurance on the intake structure in the amount of \$9,552.59 through SDA. Suzanne made a motion to pay the bills; Mae seconded the motion which passed.
6. **Review RFP for abstracting related to easement acquisition process-** Jeff sent off the RFP this afternoon. The deadline for response is January 10, 2014.
7. **Action on proposed new web site with GIS capabilities-** No one has had a chance to get on the website and work with it since the presentation at our last meeting. Tim with B&W is working on the public link access files for the link to GIS to be incorporated into our website. Ken showed us some capabilities within our current website about how to get information to our constituents. We discussed the need to add a disclaimer to the website to mention that the website is not an official document of the board. Jeff provided a sample disclaimer by email. Mae made a motion to move forward with the GIS through B&W and link our website to the GIS; seconded by Frank and approved. Jeff will get us an invoice for the GIS work along with a revised agreement document. We will submit a request to draw down funds from the approved LPWCD grant before the end of the year.
8. **Update on LDWA draft & design/engineering process-** Roy sent out a copy of the agreement to everyone late this afternoon after receiving it from Charlie. Mardi made a motion to move in to executive session to discuss the LDWA agreement, seconded by Kevin, a point of order brought up by JT is that Jeff with B&W is also involved in this session as our paid professional to consult on matters concerning the agreement. We went into executive session at 7:25pm. We came out of executive session at 8:15pm. No decisions were made and no actions taken.
9. **Engagement for Phase 1 property owners – methods of contact, information to compile/format-** JT presented some information about the fees to set up for the home and ranch show at the fairgrounds in April 26th & 27th. Suzanne made a motion to get a spot at the home and ranch show; Kevin seconded the motion which passed. JT informed the board that he has tried to make contact with approximately four people to start working on the informational meetings but their schedules would not permit them to work on it at this time. They asked to wait until after the first of the year.
10. **Next Board Meeting dates -** Next regular board meeting will be January 8, 2014.
11. **Adjourn-** JT made a motion to adjourn at 8:34pm, seconded by Suzanne.
Meeting minutes as recorded by Frank Smith, LPWWA Secretary 
Approved on January 8, 2014