

La Plata West Water Authority

Board of Directors

Meeting Minutes for February 15, 2012

Meeting was called to order at 6:35pm

Board Members in attendance were Roy Horvath, Kevin Mallow, Mardi Gebhardt, Barb McCall, J.T. Coyne, and Frank Smith. Others in attendance- were Suzanne Wilhelm, Lyn Kirkpatrick, and Eric Bikis of Bikis Water Consultants joined the meeting by phone at 6:44pm- 8:40pm.

1. Call to Order
2. Approve Agenda- agenda was approved without changes
3. Public Comments/ Correspondence- Suzanne expressed interest in finding out what we are doing with the project and potential interest in a board or advisory board position.  
Frank stated that there were quite a few emails from tap commitment holders to update their email addresses as requested by the most recent newsletter.
4. Review of meeting minutes for 2-1-2012- J.T. Coyne made a motion to approve the minutes and Mardi Gebhardt seconded the motion which was unanimously approved.
5. Review monthly financials, current invoices- Current invoices received were: one from Bikis Water Consultants in the amount of \$697.20; we also received an invoice from San Juan RC&D in the amount of \$200 for bookkeeping services. Mardi mentioned that we received another credit from Eric Bikis for his services which were not included in the invoice total. We thanked Eric for providing this credit. Mardi Gebhardt made a motion to approve the two invoices and pay the bills; JT Coyne seconded the motion which was unanimously approved. Kevin Mallow made a motion to approve the financials as presented and Barb McCall seconded the motion which was unanimously approved. The short audit exemption form's final copy was signed by the Board in preparation to be mailed.
6. Updates from Tribal/LDWA contacts, Revolving Fund submittal- We will have meetings with both tribes on March 7, 2012 to discuss operating agreements. Roy read over the email sent from Erick Worker of CDPHE Drinking Water Revolving Fund. We discussed the upcoming meeting with DWRF, and possible options to meet face to face, or via video conference call. Ideas for discussions with the tribes- Expect anything from the meeting, be open minded going into it.  
Roy spoke with Charlie Smith with LDWA about his discussions with their funding agency about an extension. It is likely that they can get a short extension.
7. Discussion of Request for Qualifications for engineering overview- Eric Bikis emailed the Board a couple of sample documents that we can examine and consider when generating our own letter for a statement of qualifications. We do not need to provide a lot of definition to the letter, just a general overview of what we are looking for from an engineering firm. Barb and JT volunteered to draft the letter. Specific areas of focus would be high voltage power, high capacity pumps, waterlines, tanks, booster stations, etc.
8. Other Business
9. Adjourn- 8:50pm
10. Next meeting will be **Tuesday, March 6<sup>th</sup>** at Fort Lewis Mesa Elementary School at 6:30 pm.

Minutes as recorded by Frank Smith, LPWWA Secretary

Approved on March 6, 2012

*Frank Smith*