

**LPWWA Board of Directors
Meeting Minutes for
December 16, 2015**

1. Call to order-Meeting was called to order at 6:33 PM. Board members in attendance were Roy Horvath, Paul Gray, Jeanette Haas, Kevin Mallow, Ken Spence, Mardi Gebhardt, and Frank Smith

Others in attendance were Bernadette Cuthair with UMUT, Robert Talamonte (Robert provided the check for the second half of his payment and had to leave the meeting at 7:08pm), Jeff Shamburg with Bartlett & West joined the meeting at 6:57pm (Jeff left the meeting at 8:17pm).

2. Approve Agenda-Roy made a motion to approve the agenda; Ken seconded the motion

3. Review minutes from the December 2, 2015 meeting-Mardi made a motion to approve the minutes, Ken seconded the motion which was approved.

4. Comments and communications- Barb will be unable to attend the meeting tonight. Paul will be in Ohio and will not be able to attend the meeting January 6th. Mardi reported that we got a Christmas card from Amy and the large chocolate bar from Bartlett & West. We got a letter from Debbie French thanking us for keeping her updated and inquired about house service contractors*. Mardi received notice of a pending transfer of the first tap. Jeanette offered to follow up with those along CR119 if need be. Roy reported that one of the folks in Church Hollow called to ask questions and stated he will be having the bank send a cashier's check. Roy got a call from Gene Campbell asking for a status update. Mardi had a question from a contractor about bidding and she gave him Jeff's contact information. Bernadette reported that Celene's last day is Friday and she has been working closely with her to get updated. She also reported the Priscilla is out of town on training so she could not make tonight's meeting.

5. Treasurer's update & current invoices-Current invoices- Inmotion hosting \$14.99 for domain registration. Invoice from Colorado Water and Land Law for Project wide costs-in the amount of \$980.00 for service from November 3 thru November 18 pertaining to easements. Mardi requested approval of the invoices. Mardi made a motion to approve the invoices, Ken seconded the motion which was approved. Kevin and Bernadette confirmed that the spreadsheet that Charlie provided detailed the invoice breakdown really well. Mardi will provide the splits detailed in the invoices. The Tribes will double check the numbers using the spreadsheet. We reviewed the financials Mardi presented. Roy got all of the Hard Drive stuff and submitted the receipts to Mardi on December 3rd. Roy moved to approve the treasurers report, Ken seconded the motion which was approved.

Old Business

1. Phase 0 status and updates –Jeff provided an update on the Phase 0 design team meeting-discussed easements. Two things came from the meeting – lets push the bid date out to January 28th, told the contractors that any questions before January 7th they will not be answered before January 7th. Jeff also reported that a new contractor came in today and is pursuing the project. Jeff stated that there are at least four or five contractors that he thinks will be submitting proposals. The other thing that came out of the meeting is considering re-routes of the 125 line and estimate some costs for those re-routes.

A. easement status and bid amendments- Amy sent back out the revised easement documents on Monday- Roy stated they are available on the G drive. Jeff suggested not

giving the homeowners past the week of January 4th to make a decision. Paul asked if there is anything more we can do. Jeff stated that we can become more involved in pursuing the easements.

B. bid schedule status closing/opening – Bid opening date has been rescheduled for January 28, 2016.

Section 106 consultation process- Reclamation reported some agencies have provided their concurrence with BOR's report. One tribe/pueblo requested formal consultation which will take place January 5, 2016. We are scheduled to go out Friday for public notice. BOR will provide a press release to announce this. The planning commission meeting will be rescheduled to January 28th, 6-8pm we will be on the agenda sometime during this timeframe. Jeff will represent us at the meeting.

Addendum three went out- a lot of technical information was included.

Mardi reported that we received the contract from CWCB, we need to look into the insurance coverage for the grant.

Jeff reported that David Sadler will not be able to be the inspector but Jeff will have an Inspector Jim Aberlie from St. Joseph, Missouri.

2. Phase 1 status and updates-we got snow, so the environmental and archaeological surveys have ceased for now. PER is done but the application cannot be submitted until the cultural assessment and report is complete. There have been a few things pop up like a private cemetery, and some structures that may require further investigation. Ken asked about a timeline from Jeff to help him get the task list timeline established. Ken also asked about the link to the maps, Jeff will look into it and get it to Ken. Roy suggested getting started on the easements for the Phase 1 lines and ask Mae to be involved in looking at the routes. Maybe mid-January would be a good time to set the meeting. Jeff announced that there may be some personnel changes Christy Brunner may be coming to the area. Bryan Ford will still be working on the project. Keith is still slated to be out working on the Raw water project.

3. Discussion of on-line file storage options-Ken sent out the file structure he has envisioned as well as a sample naming convention. We reviewed and discussed options.

4. Establish working committees- Roy showed his list of committees and we put some names to the committees. Roy will send out the excel spreadsheet to the board.

New business

1. Election of officers- Kevin moved that we table the election of officers until the first meeting of the month.

2. Meeting schedules-Frank made a motion to go to one meeting a month on the second Wednesday of each month, Kevin seconded the motion which was approved. Resolution 2016-1 which sets the meeting dates and times and the posting location is prepared which will be finalized at the first meeting of the New Year.

3. Next LPWWA Board meeting - January 13, 2016, January 20, February 3?

4. Adjourn-meeting adjourned 8:53pm.

Minutes as reported by Frank Smith, LPWWA Secretary



Approved on January 13, 2016