

**LPWWA Board of Directors  
Meeting Minutes for October 21, 2015**

1. Call to order –Roy called the meeting to order at 6:35pm. Board members in attendance were Roy Horvath, Kevin Mallow, Mardi Gebhardt, Barb McCall, Paul Gray, J.T. Coyne, Jeanette Haas (via conference call), and Frank Smith. Others in attendance were Jeff Shamburg with Bartlett & West, Ken Spence, and Lauren Hix with Arthur J Gallagher F&W insurance, Celene Hawkins with UMUT

2. Approve Agenda

3. Treasurer's update & current invoices, Lauren Hix – insurance, review budget documents – Lauren spoke about taking a tour of the intake structure and the types of perils that require insurance coverage. Lauren recommended not carrying personal property coverage at this time. Once it becomes a moving part, then cover with property insurance. BOP -Business Owner Policy. OCP insurance needed while building project. Contractor will have their own but it goes with them when they leave. OCP would cost about \$3k for the project, and \$5k for the builders risk based on an estimated amount of \$5 million for the project cost. Broad coverage for liability is another coverage for which Lauren has not completed the estimate. Liability insurance, is what we need for now. Additional insured are not a problem. Celene asked for a copy of the coverages for the UMUT insurance to review before making a decision. Lauren expects to have all of the proposed estimates to us within the next two weeks. Lauren also stated that she can review the contractor's coverage and let us know if there are any concerns. SDA pool shares the liability, this limits the amount of actual coverage you have.

New Invoices-B&W invoice for \$660, covers Engineer CWCB presentation preparation. Mardi made a motion to authorize payment on this invoice, JT seconded the motion which was approved. B&W invoice in the amount of \$240,000 for the final design of the raw water pipeline- the breakdown is as follows-\$75k 210 pipeline, \$165k allocated to entire project. Mardi asked for the Board's approval to start with the allocation process to get the invoice paid. Paul seconded the motion which was approved.

Mardi received concurrences from the Tribes to reimburse LPWWA for five bills we have paid which total \$7,692.22, so she has the checks prepared for signature.

We did a quick review of the draft 2016 budget.

4. Review minutes from October 7, 2015 meeting-Kevin made a motion to approve the minutes, JT seconded the motion which was approved.

5. Comments and communications- Roy got an email from Charlie Smith with LDWA about meetings to review easements with property owners.

Roy sent out an announcement about a meeting at the County Admin. Building (see item #2 new business), which Roy and Paul will attend. Roy got and received two waivers of fees from the program director.

Mardi asked about trees on one particular parcel and if we can avoid the trees. Jeff stated the trees were surveyed in and have been avoided. Jeff also stated that they call trees anything 4" or larger. Anything less than 4" is considered grubbing.

We discussed the exhibits and the easement letter. The letter will need to be blacklined to cross out the width of easement, and strictly adhere to the exhibit. Celene requested that the wording be corrected rather than crossing out the wording. We reviewed the corrections to the document. Celene will email out the corrected version to be used. The wording will reference the exhibit for each parcel.

Paul, Mardi and Charlie met with Kirk Russell and he will be the representative from CWCB for our project.

## Old Business

1. Update on Water & Power Authority response regarding forgiven interest relative to Roundtable grant – Mardi spoke with Mike Brod and he has talked with Kurt about what he wants to clear up our situation. Mardi also gave a copy of the revised application to Kurt as he only had the old application. Roy asked if there was a discussion on the milestones that will need to be reached prior to submitting the request for payment. Mardi stated no that we would be able to submit invoices. There will need to be another meeting to discuss the processes.

Pre-bid conference for the raw water pipeline project will be November 10, 2015, 10:00am at the LPEA.

2. Phase 0 updates – Powerline will be aerial on the south side of CR 210 and will be buried down the access road. LPEA has been holding an invoice for ROW costs, they will draw against prepayment of estimated costs, so we will pay only actual costs. \$100,000 is the estimated cost of the invoice. This is considered an entire project cost. Mardi will request approval on the invoice from the tribes and LDWA for their portions of the invoice.

3. Phase 1 updates-Mardi reported that we picked up 6 more User agreements so we are at 140 user agreements. Jeff reported that they have turned Alex loose on cultural and environmental surveys. They will begin field work on November 2nd. Jeff also stated that there are no areas we cannot run a pipeline as we have gotten permission to surveys on contiguous parcels.

Roy sent out the information on the CDPHE small project grant funding. The application would be due the 15 of November. He and Paul will work on the funding application. Frank offered to help with preparing the application depending on when it will be worked on. Anymore inquiries into a Water User. Mardi made a motion that all subscribership's now be at the established rate schedule, Barb seconded the motion, which was approved. No further discounts will be offered.

4. Potential interest & candidates for ALP appointment to LPWWA Board-JT mentioned he has a neighbor named Bill Zimsky who is interested in a board position. JT forwarded the application to Bill. The other names for consideration are Denise Stovall, Dianne Mee, Justin Shonigar, and Ken Spence. JT announced that his last meeting will be November 17, 2015.

## New Business

1. Discussion for Board meeting structure, etc.- Kevin's email on the 15<sup>th</sup> of September. One point concerning the length of meetings, the topics of the Phase 0 and Phase 1 holding an agenda item one meeting per month rather than at both meetings each month. Looking for ways to shorten the discussions to have the meetings be quicker. Advisory committee may need to be leaned on to help us get through certain topics. Subgroups may meet on certain topics and then report to the Board at the main meeting. Treasurer's report may only need to be done once a month. Minutes and treasurers report could be viewed outside the meeting and acted on. Consider naming a person for a particular agenda item. Fee Waiver, Operating Agreement (both LDWA as well as Three party agreement), BOR License agreement. Pipeline agreements. Action Item list needs to be added to the minutes each time.

2. Water Information Program Water and Land Use Planning session, Oct. 23, 2015 1-5 PM La Plata County Administration Building

3. Next LPWWA Board meeting – November 4 & 18, December 2 & 16, 2015 –Jeff will be unavailable for the next meeting. There will be a ribbon cutting at the new B&W Durango office on November 12.

4. Next ALP Board meeting – Tuesday, November 17, 2015 5:00 PM, Marvel Grange Hall  
5. Next SWCD Board meeting – Tuesday, December 8, 2015 10:00 AM SWCD conference room

6. Adjourn- 9:34 pm

Minutes as reported by Frank Smith, LPWWA Secretary

  
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Approved on November 4, 2015