

LPWWA BOARD OF DIRECTORS
Meeting Minutes for April 15, 2015

1. Call to Order- Roy Horvath called the meeting to order at 6:31pm. Board members in attendance were Roy Horvath, Kevin Mallow, Paul Gray, Mardi Gebhardt, Priscilla Blackhawk-Rentz, Barb McCall, and Frank Smith. Others in attendance were Jeff Shamburg with B&W, Ken Spence, Brad Walker, Brian Conner, Diane Boland, Mike Boland, and Lisa Govreau with Remax. Chuck and Jeanette Haas arrived at 6:45pm.
2. Approve Agenda-Agenda was adjusted to discuss old business item #3 which will be discussed in executive session toward the end of the meeting.
3. Review Meeting minutes for April 1, 2015- Mardi made a motion to approve the minutes, Paul seconded the motion which was approved.
4. Comments and communications- Roy has a meeting set up with County Commissioner Gwen Lachelt on Tuesday of next week at 10 am. Roy proposed having an open house at the Breen Building on April 25th from 9am to 3pm to provide information to the public. Mardi mentioned that Colton Black from Wells Fargo may stop by on the 25th to let people know about the low interest loans available through Wells Fargo. Mardi sent out the letters to the tribes concerning the adjustment that has been made to the intake structure asset. Paul reported that he attended the FLMFPD meeting last night and they are interested in two taps in phase one, one would be a primary and one a reserve tap. Diane Boland asked how set the proposed pipelines are as the one shown going to her property appears to extend too far. She wanted us to know so we may save some cost for that line.
5. Treasurer's update & current invoices- Mardi brought up the water user agreement account and how those were being handled. Discounted primary tap will be shown as \$9000 in the books in order to prevent the need to make a bunch of journal entries to correct these. This accounts for the \$250 discount for those who committed in 2010.
Invoice form B&W in the amount of \$757.60. Mardi made the motion to approve the invoice, Barb seconded the motion which was approved. Phase 0 invoice from Bartlett & West for Preliminary design portion of the task schedule in the amount of \$123,000.00. This invoice provides a breakout of those costs not associated to the 210 pipeline (\$20,000). Mardi requested permission to pass the invoice to the appropriate parties for review and approval. Roy requested the breakdown of the proportional share be included with a copy of the invoice. Colorado Water and Land Law (\$630 LPWWA Share), Asset items specific to 210 pipeline (\$1,277.50), Total invoice amount of \$1,907.50. The proportional share will be sent with the invoice to all parties for review and approval. Mardi made the motion to approve the invoice and send the proportional shares of the invoice to the tribes for approval. Barb seconded the motion which was approved. Mardi requested that Sue Ullom provide us a cost for mailing items for us. The cost of the mailing was \$101.44 Mardi made a motion to pay the Family Center for providing this service, Paul seconded the motion which was approved. Mardi requested a reimbursement for \$12.31 for the purchase of 6 reams of paper. Frank made a motion to approve the reimbursement, Barb seconded the motion which was approved.

Old Business

1. Update on sign-ups, discuss engagement plans going forward, additional meetings, etc –April 25th Open House at the Breen Grange to offer information to the public concerning the Phase 1. Roy proposed another meeting for the folks in Kline on April 23rd at the school 6:30pm.

2. Update on easement letters and related proposals from Bartlett & West – Jeff provided an update on the GIS, mapping and easement, training is needed for the Board. Jeff stated it will probably in a couple of weeks until we can do the training (via web delivery). Jeff stated the map is populated with customers without attributes. If you are dealing with a potential user that doesn't have a dot already you can drop a dot and assign the attributes. If there is already a dot then you go into edit mode and reset the dot, fill out attribute table, and then update the payment information. Roy stated that we need to divvy up the parcel owner left to contact and make a concerted effort to get them called and finalized for the walking survey. Jeff suggested that if there are some that we have extreme difficulty contacting or know they are leaning towards not granting permission, list them as a no for now.

Easement letters, are ready to be mailed out. Roy would like to know approximately when they will be sent out, so we can contact the owners and make the push. Jeanette asked if there was a prime time to contact the people after the mailing are sent out. Jeff suggested making calls after the second round of mailings. Roy stated we should start with the deadline of June 30th and work backwards to establish the timetables for getting in contact, with them. Jeff stated that we can be much more aggressive with the sign ups and keep the easement process separate, because of the level of detail that must go into the easement process.

Some easement letters were handed out to those property owners in attendance at tonight's meeting.

3. *Phase 0 update/progress report, including review of information for renewal of BOR Licensing Agreement, update on EA status/progress and options for electrical power and related agreements- Will be discussed in executive session- Motion to enter executive session made by Kevin and seconded by Paul to discuss the letter sent by LDWA today. We entered executive session at 8:10pm. We left executive session at 9:05pm.

4. Appointment to fill Board seat vacated by Suzanne Wilhelm, term expiring November 2017- Mardi nominated Jeanette Haas to fill the vacated board seat. Brian Conner is interested in continuing to pursue the Board seat which will be advertised by ALP and plans to submit a letter of interest to the ALP Board. Jeanette stated that she is willing to participate at any level. No other nominations were made, the motion to approve Jeanette Haas as our new Board member was made by Mardi, seconded by Barb and approved.

New Business

1. Discussion to consider focus for Phase 0/Phase 1 at each monthly LPWWA Board meeting- Roy explained why this may become necessary in order to get the decisions made in a timely manner with regard to items brought up in the design meeting. Jeff suggested talking to the items from the design meetings on the second meeting of the month. Phase 1 discussion would therefore be primarily during the first meeting of the month, and Phase 0 be discussed during the second meeting of the month. Frank made a motion to approve the proposed changes to our meetings, Paul seconded the motion which was approved.

2. Next Board Meeting dates - regular Board meetings – May 6 & 20, June 3 & 17, 2015 – Meeting on April 28th meeting with the tribes to discuss the operating agreements.

3. Next design/engineering meeting – April 16, 2014 8-10 AM

4. Adjourn –9:12pm.

Minutes as reported by Frank Smith, LPWWA Secretary

Approved on May 6, 2015

