

# LA PLATA WEST WATER AUTHORITY

## BOARD OF DIRECTORS

### Meeting Minutes for March 4, 2015

1. **Call to order** Roy Horvath called the meeting to order at 6:40 pm. Board members in attendance were Roy Horvath, Kevin Mallow, Paul Gray, Mardi Gebhardt, and Suzanne Wilhelm (who appeared at 7:05 PM); JT Coyne attended by telephone. Others in attendance were: Celene Hawkins with UMUT and Ken Spence.
2. **Approve Agenda:** The agenda was approved without changes.
3. **Review minutes from February 18, 2015 meeting** Motion to approve the minutes was made by Kevin Mallow and seconded by Paul Gray, was approved.
4. **Comments and communications:** Roy reported talking to Bob Wolff about Bob Wolff taking Steve Harris' place on the Colorado Water & Power Authority Board and about discussions that Bob Wolff and Bruce Whitehead had with La Plata County about the possibility of forming a public improvement district. Roy also reported talking to Mae about attending some of the public meetings when she is available.
5. **Treasurer's update & current invoices-**Mardi did not do a treasurer's report, but has two reconciliations because there was an issue with transferring the interest off the taps account into the operating account. The bank is now taking care of this.  
Mardi got an invoice from Amy. Total for invoice is \$157.50. Kevin Mallow moved to approve the invoice, Suzanne Wilhelm seconded the motion, was approved. There is still an outstanding invoice for Trautner Geotech for \$14,000. Jeff Shamburg does not have additional detail on splitting the bill up by pipeline phase. Roy suggested that LPWWA would have Mardi contact Trautner Geotech and tell Trautner the bill is approved, but that before payment, LPWWA needs a breakdown for costs on the 210 Pipeline and the other segments of the project. Kevin moved to pay the current Trautner Geotech bill, Suzanne Wilhelm seconded, was approved. Mardi will have financial statements for the March 18, 2015 meeting.

#### Old Business

##### 1. Review Phase 0 project costs/status

LPWWA and the Tribes are working on the review of Phase 0 project costs and status. The Tribes will provide an updated cost and project review by March 13, 2015, anticipating that the Tribes and LPWWA will continue this review prior to the next Design Team meeting. Kevin Mallow suggested that the LPWWA Board consider scheduling time with the LDWA Board to discuss costs on the Phase 0 project after LPWWA and the Tribes have developed the further review of the Phase 0 project costs/status.

Roy asked Kevin and Celene to revisit the email about the operating agreement and to suggest a framework/process for beginning to negotiate an operating agreement. Celene suggested that some definition by Boards/Clients would be helpful for the attorneys to start work on the agreement, and it would be helpful to have the attorneys present at some of the conceptual meetings to make sure the drafted agreement serves the needs of all three entities.

##### 2. Review documents, discussion of agenda/presentation for upcoming community meetings & coordination with media, other groups, FLM Family Center Newsletter

Mardi worked on the WUA and the help document and made significant improvements. LPWWA needs final versions of the Rules & Regs, WUA, Water User Help Doc, and FAQs before the March 18, 2015 meeting. Kevin moved to approve these document, Suzanne seconded, motion approved. Mardi and Roy will coordinate and get final versions of the documents out on the Google Drive by

noon tomorrow, March 4, 2015. Other Board members will have until noon on Saturday, March 7 to provide final comments on the documents.

The Board is going to take Amy's name off the cover letter for the easements. Roy confirmed the Community meeting dates (see below, New Business item 5). Roy discussed the newspaper article and suggested issuing press releases in the future. Mardi suggested a follow up via a letter to the editor.

**3. Discussion/action – Bartlett & West – Initial Easement letters for Phase 1**

Roy reported that Jeff estimated about \$5,000 for the three iterations of letters to Phase 1 property owners requesting easements. It would be about an additional \$5,000 to have B&W help with the meetings. Mardi moved to approve to pay B&W \$5,000 to get the easement letters out for the easement acquisition for Phase 1, Paul seconds, motion approved.

**4. Status update on cultural/environmental survey permissions**

Further work is needed to secure these survey permissions.

**New Business**

**1. Change of Scope for Phase 0 – Wetland Delineation**

There is a proposed scope change for \$8,502 for wetlands delineation work on Phase 0 (for B&W sub-consultant to SWCA). Kevin moved to approve the change order, Suzanne seconds, motion approved. The Board emphasized the importance of having SWCA break up this bill by pipeline segment (as required by the B&W contract).

**2. Potential candidates for LPWWA appointed Board seat to be vacated late April 2015**

Suzanne will be leaving the LPWWA Board and her involvement will be limited after this meeting because she has accepted a prestigious position as the Dean of a business school in Albany, NY. She may be able to attend the March 13, 2015 meeting with the La Plata County Attorney. The Board extended congratulations to Suzanne on the exciting new position.

The LPWWA Board will need to appoint someone to Suzanne's vacated seat. There is no residency requirement for this board seat. The Board has identified the following individuals as people to contact regarding filling the seat: Pam Glasgow, Charley Kier, Diane Mee, Ben Sorenson, and Denise Stovall. Kevin also suggested seeking additional interested parties at the community meetings. The Board will seek interested persons until April 4, 2015.

**3. La Plata County Attorney – 1:00 PM March 13, 2015 - Public Improvement District Discussion.**

Location: Suite 311, Alpine Bank Building.

**4. Next Board Meeting dates - regular Board meetings – March 18, 2015, April 1 & 15, 2015**

**5. Community Meetings – Breen Community Building 3/14 9:30-noon, 3/16 6:30-9:00 PM**

Fort Lewis Mesa Elementary School Gym 3/14 1:30-4:00 PM 3/24 6:30-9:30 PM

**6. Next design/engineering meeting – March 19, 2014 8-10 AM**

**7. Confirmed - Marvel Community Spotlight, March 21, 10 AM to 2:00 PM Marvel Grange**

**8. Adjourn at 8:50 PM**