

# LA PLATA WEST WATER AUTHORITY

## BOARD OF DIRECTORS

### Meeting Minutes for February 28, 2015

1. Call to order- Roy called the meeting to order at 6:35pm. Board members in attendance were Roy Horvath, Kevin Mallow, Paul Gray, Mardi Gebhardt, Priscilla Blackhawk-Rentz, Barb McCall, JT Coyne (Via Conference call), and Frank Smith. Others in attendance were Celene Hawkins with UMUT, Jeff Shamburg with Bartlett & West, Ken Spence and Steve Krest. Priscilla left the meeting at approximately 8:00pm.
2. Approve Agenda
3. Review minutes from February 4, 2015 meeting-Barb made a motion to approve the minutes, Paul seconded the motion which was approved.
4. Comments and communications- Roy mentioned he spoke with a gentleman from La Plata Economic Development and they may have funding to offer, Roy will meet with the gentleman next week. Roy also received call from Mrs. Markel inquiring about a commitment for their parcel of land-Mardi received a certified letter from KLLV supporting the project but not allowing us to cross their parcel of land due to miles of buried cable on the property.
5. Treasurer's update & current invoices- one invoice from Trautner Geotech- In the amount of \$14,000 for the raw water project geotech. Kevin requested the number of test holes for each phase in order to determine the quantity of holes per section. 25 holes were drilled, test holes 22-25 were drilled on the 210 pipeline (2 holes remain to be drilled within this section). 1-9 were on the Lake Durango Pipeline. Holes 10-21 were drilled in the 125 pipeline. We discussed various ways to provide the necessary breakdown of costs for the respective sections of the raw water line to allow the respective agencies to approve the costs and process the invoice.

#### Old Business

1. Review of revised WUA, Rules & Regs, FAQs – adequate and consistent to start sign-up process- We reviewed the Phase 1 easement letter, reviewed comments made by Lena, Amy, and others and made the appropriate changes. We discussed handing the letter out at our neighborhood meetings as well as mailing it out. Celene asked if the letter was to be used for the 125 easements as well, Jeff answered that those easements would be handled separately. We reviewed the easement form. Jeff reviewed the process of the easement acquisition. Mail the letter and form out- wait approximately a month, then either send certified mail, or hand deliver. Usually the third attempt would be in person. Roy, would like to try and do as much of this in our neighborhood meetings as possible. Jeff suggested just getting B&W the letter, informational handout, and other information to them and they can put it together for us. Paul will update letter with Board Members names and phone numbers. Roy brought copies of what JT has drafted for the handouts/mailing. It looks good, we might add a heavier line detailing the phase 1 section on the map.  
We reviewed the Water user agreement, rules and regulations-Mardi went over the revisions necessary. Mardi made a motion to accept the rules and regulations as amended 2-18-2015, Paul seconded the motion which was approved.
2. Scheduling, handout items and process for neighborhood meetings- we covered the hand out items in the previous topic.
3. Schedule & progress updates from Bartlett & West for Phase 0 and Phase 1- no new changes, everything tracking along as planned. Jeff brought draft 50% drawings for Phase 0. Preliminary design is tracking slightly behind schedule for various reasons.

4. Status update on cultural/environmental survey permissions- Roy brought up the Land insight numbers showing the number of people contacted, not contacted, etc. we are approximately half way through. We need to make another push to get to 100%.

#### New Business

1. Transfer requests, sign-up requests outside of Phase 1-Roy will work on drafting something to address the possibility of future phase payments.
2. Web Site updates – Ken Spence-Ken got the impression from Mr. Davies at the last meeting that there needed to be more information readily available, with updates to progress, etc. so people can check in and see the progress pf the project. Mardi is willing to work with Ken to draft updates to be posted.
3. Upcoming SAM renewal process- Roy has the information from Diana Chumney at Bikis and will work on updating..
4. Legal Review of easement template-Amy has reviewed and we looked over those changes.
5. Next design/engineering meeting – February 19, 2014 8-10 AM
6. Next Board Meeting dates - regular Board meetings – March 4 & 18, 2015
7. Marvel Community Spotlight, March 21, 10 AM to 2:00 PM Marvel Grange- Roy will contact Cindy Greer to reserve a table.
8. Adjourn- 8:37pm

Minutes as reported by Frank Smith, LPWWA Secretary  
Approved on March 4, 2015

  
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