

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF
LA PLATA WEST WATER AUTHORITY**

The Board of Directors of the La Plata West Water Authority held a regular meeting open to the public Tuesday, January 19, 2021, at 6:30 p.m. via FreeConferencCall.com. In attendance were: Mardi Gebhardt, Frank Smith, Deb Flick, Barb McCall, Paul Gray, Kevin Mallow, Archie House Jr., Doug Mize, and Colin Daly (SMA).

- 1) Call to Order by Mardi at 6:37pm. Quorum was met.
- 2) Roll Call: See attendance above.
- 3) Approve Agenda: Frank made a **MOTION** to approve agenda as presented with additions noted; seconded by Paul; all approved.
- 4) Phase 2: Colin presented a standard contract for hydraulic modeling services. A **MOTION** was made to accept this Professional Services Contract from Souder Miller Associates dated January 15, 2021, by Deb to accept the memo that Colin addressed regarding capacity; second by Frank; all approved including an abstention by Doug.

Several areas working under confidentiality agreements were discussed and viewed on GIS site. Board discussed verbiage for possible place holders. Colin reported that 3.2 homes per mile is reasonable for projecting project costs which is approximately \$200,000/mile. Mardi, Barb and Deb will work on an addendum to the water user agreement to include holding tap for customer with the flexibility of cost when available from the design, and the guarantee that they will be included in the hydraulic model study, but it does not guarantee that they will ultimately get water to their parcel.

Colin awaiting our list of committed parcels before presenting alternatives for evaluation prior to commencing PER. Colin explored the cost perspective of treating our own water, so would need several tanks and pumps to do so, so feasibility is not worth adding to the PER at this time. Frank asked Archie about intentions for Ute Mountain Tribe.

- 5) Comments and Communication
Ken Spence replacement: a proposal was received by Lindsey Elsworth for twice a month posting for agenda and minutes, etc. Mardi presented the Procurement Policy which does not require an RFP for a small service. A **MOTION** was made by Paul to hire Lindsey to replace Ken Spence; Deb seconded; all approved.

a) Guests, via call-in: non repetitive comments please, time limit two minutes each -NONE

- 6) Office Site

- a) Office Site Process RFP: Barb will send out draft to board members for input by Friday.
- b) Mail box procurement: Deb made a **MOTION** for Barb to procure a locking mailbox not to exceed \$500, second by Barb; all approved.
- c) GPS Unit: No new quotes, used equipment sold out. Barb made the **MOTION** for Mardi to make purchase not to exceed \$12,000 for this purchase; second by Paul; all approved.
- d) Zircon: Kevin suggested used, about 20 feet long. A **MOTION** was made by Frank for Kevin to not to exceed \$3000 for a zircon; second by Doug; all approved.

- 7) New Admin Items:

- a) Proposal for Accounting Services from ASAP: Frank made the **MOTION** to approve the revised proposal; second by Doug; all approved.
- b) Discussion: R&Rs and WUAs Amendments; relating to payments, etc sections regarding property liens, water usage, tampering. A committee to amend documents will consist of Mardi, Barb, and Paul.
- c) Election of the Board of Directors:
Frank nominated Mardi to continue as President. A **MOTION** was made by Barb to cease nominations and acclaim Mardi as President; second by Paul; all approved including abstention from Mardi.
Nominations for Frank and Paul as Vice Presidents were made by Barb. A **MOTION** was made Doug to cease nominations and acclaim Frank and Paul as Vice Presidents; second by Deb; all approved.
Deb nominated Barb as Secretary. A **MOTION** was made by Deb to cease nominations and accept Barb by acclamation.
Frank nominates Doug as Treasurer. A **MOTION** was made by Deb to cease nominations and acclaim Doug as Treasurer; second by Paul; all approved.
- d) Frank made a **MOTION** to carry on business as usual; second by Deb; all approved.
- e) 2021 Resolutions: A **MOTION** was made by Barb to accept Resolution 2021-1, Board Meeting Schedule; second by Deb; not approved (3 yes, 5 no). Need revisions to numbers for DOLA Sunshine Law. Resolution 2021-2 not finished as Doug wants full name listed.
- f) Discussion: Attendance as per the Code of Conduct - tabled
- g) Accessory Subscription: A situation of usage of one primary subscription for two households on the same property was discovered by Mardi. Mardi confirmed that she had documentation of usage allocation in hand.

- 7) Executive Session for the purposes of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators pursuant to C.R.S. § 24-6-402(4)(e) - Not used.

- a) Negotiations with Williams Construction: Frank reported on meetings last week and covered the timeline.
- b) Next Board meeting scheduled for February 10, 2021.
- c) Adjourned at 9:36 pm by Mardi.

Respectfully submitted,



Barb McCall
LPWWA Board Secretary