

**MEETING MINUTES for THE BOARD OF DIRECTORS OF
LA PLATA WEST WATER AUTHORITY**

La Plata West Water Authority held a regular meeting open to the public Wednesday, December 09, 2020, at 6:30 p.m. via www.freeconferencecall.com. In attendance were: Mardi Gebhardt, Barb McCall, Paul Gray, Frank Smith, Archie House Jr., John Ruckman (B&W), Colin Daley (SMA), Larry Kirshman (B&W), Jaret Shaffer (LPWWA), Deb Flick, Nan Burroughs (guest) at 6:53, Logan Hartle at 6:53, Bernadette Cuthair at 6:58, Doug Mize at 7:07 (Quorum met). Colin left at 7:51.

- 1) 6:32 Call to Order by Mardi. Quorum not met until 7:07pm when Doug joined the meeting.
- 2) Roll Call: please see attendance above
- 3) Approve Agenda: Addition to Other Business for Climate Document; a **MOTION** was made by Barb to approve the agenda with addition; second by Paul; all approved.
- 4) Phase One Report
 - Phase I – Report by Bartlett & West-Larry Kirschman and John Ruckman. B & W left the meeting at 6:55pm. Original line break responsibility, water quality with air, flushing, bleed valves
MOA: Amy has calls into BOR, recommendation by LDWA & KM - **tabled**
ALPOM&R IGA – Mardi mentioned Charlie Smith to send a memo - **tabled**
 - Operators’ Report
 - Report Operator - Jaret Shaffer reported new hookups, PRV, signage, security, air in the lines and low pressure issues, end our responsibility at meter pit. PR to folks needs to be consistent with recommendations on their lines.
 - Report on Sampling - Logan Hartle ORC: Compliance on all required completed. Some specialty samples taken for planning purposes; new sample port installed at meter vault with LDWA.
- 5) Phase Two Report
 - Engineer’s report by Colin Daley
New scope of treating our own water with regard to CDPHE regulations and water modeling.
Service Review: Exhibit K use for evaluation to bring on new customers needs approval from Board to proceed.
Call Committee status update from Barb with final on December 16, 2020, for Colin by December 18, 2020.
- 6) Comments and Communications
 - Response from Board required for email letter to board re subscriber non-payment of monthly invoices prior to hookup.
 - Guests via call-in: Nan Burroughs sent a letter to the Board regarding water sharing ideas for board consideration.
- 7) Minutes Approval
 - November 11, 2020, Meeting Minutes: A **MOTION** was made to approve with corrections by Frank; second by Paul; all approved.
- 8) Financial report: Deb reported on Accounts Receivable, the draft budget, and two invoices that are not in consent agenda: Blue Book for signage for \$452.98, and Metron for antenna for \$62.72.
Consent agenda: Expenditures: A **MOTION** was made by Barb to accept the expenditures plus the two extra not in consent agenda; second by Deb; all approved.
Mardi proposed a document pertaining to amending the monthly base rate for subscribers not hooked up yet. Need paying vs non-paying metrics to make a decision.

General Operating			USDA		
LPEA	Intake	\$3,211.00	Ballantine Comm	Proj Finish Ad	\$42.88
LPEA	Booster	\$1,506.00		Total	\$42.88
LPEA	Vault	\$16.87			
ASAP	100345	\$1,444.40			
Verizon Wireless	operator cell	\$40.60			
HUB WC CoSpecDist	2021 renew	\$1,394.00			
HUB PropLibility	7/13/1905	\$8,282.00			
CWL&L		\$0.00			
Ballantine Comm	Budget Ad	\$12.48			
U-line	Debit Card	\$433.26			
LDWA	water	-1,425.36			
Home Depot/Manual	Jaret cc	\$163.73			
Viasat	Dec dc	\$60.48			
Operator/J Shaffer	Base/miles	\$3,416.63			
Operator/L Hartle	com/train	\$950.00			

- 9) New & Old Business:
 - Climate Outlook document provided by Roy Horvath. Barb will use for PR with calling property owners.
- 10) Office Site - Tabled
- 11) Executive Session for the purposes of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators pursuant to C.R.S. § 24-6-402(4)(e). Executive Session entered at 9:58 by **MOTION** by Deb; second by Frank; all approved. Exited session at 9:30pm.
- 12) A **MOTION** was made by Doug to have Amy draft a letter confirming the non-acceptance of WCC claim letter; second by Paul; more discussion; all approved. Board members to review all aspects.
- 13) Other: Deb made **MOTION** to adjourn second by Paul; all approved.
Next meeting: Special budget hearing meeting on December 16, 2020.
Regular board meeting on January 13, 2020.

Respectfully submitted by:

Barb McCall
LPWWA Board Secretary