

Meeting Minutes for LA PLATA WEST WATER AUTHORITY Board of Directors

The Board of Directors of the La Plata West Water Authority held a regular meeting open to the public Wednesday, November 11, 2020, at 6:30 p.m. via FreeConferenceCall.com. In attendance are Mardi Gebhardt, Barb McCall, Paul Gray, Jaret Shaffer, Archie House Jr., Aaron Preator, Brad Rae (guest), Larry Kirshman (B & W), Frank Smith, Deb Flick, Colin Daly (SMA), Logan Hartle, Kevin Mallow, and Rusty Greer (guest). Quorum was met.

- 1) 6:31 Call to Order by Mardi
- 2) Roll Call (see above)
- 3) Approve Agenda: Frank made a **MOTION** to approve the amended agenda; second by Paul; motion carried.
- 4) Phase 1 Update
 - a) Phase I – Report by Bartlett & West-Larry Kirschman
Discussion included Seeding, Final Payment Ad, MOA - under review currently by attorney, Vandalism, insurance claim, security, Easement granted to Rathmel, Contractor for emergencies on retainer
 - b) Operators’ Report
Update - Logan and Jaret
Report from Hartle ORC letter (20th) and pre-approve invoice.
Flush Day non-potable water needs waiver/liability/hold harmless - Barb and Paul have draft MOU Statement of the BOD regarding water allotment - no applicants
- 5) Future Phases
 - a) Engineer’s report- Colin and Mardi did a tour of the area, created lists from communications and maps accordingly.
 - b) Future Phase report
 - c) Commitment fees (\$1000?), financing, schedule to open sales in Phase 1 for those on existing lines - fee will be approximately \$12,500 to include service capacity analysis. Need fees from SMA.
- 6) Comments and Communications
 - a) From the Board Members
 - b) Guests, via call-in: non repetitive comments please, time limit two minutes each: Brad Rae asked for improved communications upon emergencies; Rusty Greer brought up concern with monthly costs and opting out after committing. Brad Ray is willing to join the advisory board and will discuss with Mardi tomorrow.
- 7) Minutes Approval
 - a) October 14, 2020, Meeting Minutes: A **MOTION** to accept minutes as present was made by Paul; second by Deb; motion carried.
- 8) Financial report
 - a) Accounts Receivable, non-paying subscribers, vacant land
 - b) Budget Draft - Deb, Kevin, and Doug working together
 - c) Merchant Agreement AllPaid governmental payment processing - Deb and Mardi attended training.
 - d) Consent agenda: Expenditures - A **MOTION** was made by Barb to accept consent agenda items including the Lake Durango invoice; Deb seconded; motion carried.
 - e) Lake Durango invoice not included in consent agenda for \$5,878.67 - Mardi asked to move into consent agenda.

USDA			General Operating		
Company	Invoice #	Amount			
Colorado Water & Land			LPEA	Intake	\$2,661.00
			LPEA	Booster	\$1,231.00
Bartlett & West	730077618	\$2,446.25	LPEA	Vault	(\$10.78)
Bartlett & West	730077619	\$13,634.85	ASAP	100345	\$531.90
		\$16,081.10	Verizon Wireless	operator cell	\$40.60
			CWR&PDA	2020 INT DUE	\$3,705.00
FUTURE PHASE					
Company	Invoice #	Amount			
SMA	652917501	\$6,500.00	CWL&L	#3665	\$315.00
		\$6,500.00	Green analytical labs	gal2010-201	\$825.00
			San Juan Basin	Sept test	\$35.00
			Williams Const	36455	\$1,185.00
			B&W	730077621	\$135.00
			Blue Book	DC	\$511.55
			Home Depot	2 DC	\$111.24
			Viasat	Nov dc	\$60.48
			Operator/J Shaffer	Base/miles/c	\$1,407.51
			Operator/L Hartle	Base / Millage	\$65.54
					\$12,810.04

- 9) Office Site
 - a) RFP for site work: date and budget, set date - Barb and Paul presented RFP with minor revisions; put on hold until after budget hearing meeting.
- 10) New/Old Business
 - a) LPWCD-Frank has been reappointed, Barb has submitted to ALPWCD and Deb our at large is up for reappointment. A **MOTION** was made by Paul to reappoint Deb; seconded by Barb; motion carried.
 - b) R&Rs correction of absent verbiage - check on website, FAQs, and subscriber agreement
 - c) Capital improvements (long and short-range) plans - Mardi met with a vendor for a package water treatment plant
 - d) Subscriber status change - suspension versus new tap commitment
 - e) William's Construction contract
 - f) Executive Session for the purposes of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators pursuant to C.R.S. § 24-6-402(4)(e).
- 11) Other

Next meeting: December 9, 2020, regular board meeting and/or special budget meeting on December 16, 2020.
Adjourned at 9:13 pm by Mardi.

Respectfully submitted,
Barb McCall - LPWWA Board Secretary