

**MEETING MINUTES OF THE BOARD OF DIRECTORS OF
LA PLATA WEST WATER AUTHORITY**

La Plata West Water Authority held a regular meeting open to the public Wednesday, August 12, 2020, at 6:30 p.m. via FreeConferenceCall.com. In attendance were Mardi Gebhardt, Paul Gray, Frank Smith, Barb McCall, Deb Flick, Kevin Mallow, Archie House Jr., Logan Hartle, Amy Huff, Rodney Brashear, Robert Talamante, Charlie Smith (LDWA), Aaron Preator.

- 1) Call to Order by Mardi at 6:31pm
- 2) Roll Call: See attendance above.
- 3) Approve Agenda: Barb made a **MOTION** to add C.R.S.24-6-402(4)(b) legal advice to executive session section of the agenda and CCCP document edits discussion under Operator Report section; second by Paul; approved by all.
- 4) Phase 1 Report
 - a) Phase I – Report by Logan on behalf of Bartlett & West; final walkthrough on August 24th and Pre-Final Inspection was cancelled due to scheduling issues.
 - b) Update on Ditch Contouring, Culvert Installation, Weed Mitigation, and Reseeding, Leak location- Mardi inquired with Jim Formea of BOR with no response yet.
 - c) Lake Durango Intake & Booster - Charlie Smith reported on various items addressed in the list, leaks, BOR re-ditching/contouring issue, overheating issue at Booster control panel.
 - i) Letter to LD for Reserve Waiver - Mardi to send out this week.
 - d) Operator’s Report - Logan reported his activities for the past 2 weeks with Bartlett & West and Williams Construction Co., review of rules & regulations, learning the entire system, leak detection on LDWA meter side, Waterscope, 811 locates, and cross connection control program. See next item.
 - i) CCCP - document is on Board Drive for input
- 5) Comments and Communications
 - a) Board members: Barb answered some technical questions posed by various entities; Mardi stated she had posted all communications on the Board Drive.
 - b) Guests via call-in: Rodney and Marcella Brashear met with Logan. They would like copy of rate study. Will post on website also. Robert Talamante has two taps for two houses, and asked Board to address usage with two lots.
 - c) Offer a special meeting to address concerns - not necessary
- 6) Minutes Approval
 - a) June 8, 2020 - A **MOTION** was made by Deb to approve as amended for TBK needs; second by Paul; all approved.
- 7) Financial report
 - a) Consent agenda: Expenditures: A **MOTION** was made by Barb to approve the consent agenda expenditures; second by Frank; all approved.

USDA

General Operating

Company	Invoice #	Amount			
			LPEA	Intake	\$2,760.00
Bartlett & West	730076391	\$44,912.57	LPEA	Booster	\$1,213.00
Williams	PA 13	\$167,061.16	LPEA	Vault	\$30.78
		\$211,973.73	Home Depot/Ferguson	3 inv tools/mats	\$345.85
			TBK Bank - Fees	LOC	\$700.00
			LDWA	const water	\$4,110.81
			Metron Meter	Tablet	\$1,011.48
			ALPOM&R 20-21	195	\$1,624.00
			ASAP -	7/31/2020	\$531.90
			Viasat	Aug Debit CC	\$90.48
			Operator/L Hartle	Base / Mileage	\$5,192.85

\$17,611.15

Refunds for 2010 Tap Commitments were completed for Eileen Collyns and Leonard Goodell.

- b) Open sale for taps (costs) (flow meter, meter pit assembly, excavation, 811, service review, meter set fee and observation)
 - i) Subscriber question about water use - Vacant parcel allotment to be used possibly on inhabited parcel for a total of 6000 gallons. Parcels are adjacent. Need water to flow.
- 8) New & Old Business
 - a) Funding updates, TBK Loan - previously discussed in financial report
 - b) R&R’s addition of Main Line Extension Policy - Logan, Mardi & Frank have been working on updates, corrections for previous errors. Mardi to send to Amy for final review.

- c) Office Site – Barb and Paul reported the status of the L & E Application to the county. Getting line items set up for contractor bidding also. Sanitary system engineering proposals have probably expired so need to request new ones from firm's previously submitting.
 - d) Fencing around 'candy canes' and meter valves at Vault site - Mardi reported she found an additional contractor for fence construction bid. Frank has some materials to donate.
- 9) Executive Session - for the purposes of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators pursuant to C.R.S. § 24-6-402(4)(e). A **MOTION** was made by Frank to enter the session at 7:50 pm; Barb seconded; all approved. Non-board members were asked to leave the meeting. Legal counsel was asked to stay. Executive session concluded at 8:58 pm. Logan added that he has purchased the parts for the sampling station for the inlet line to the tank.
- a) EJCDC-500 Application PER & Scope - A **MOTION** was made by Barb to sign the contract with SMA for the PER for future phases; second by Aaron; all approved.
 - b) Subscriber's Contract and Agreement - No actions
- 10) Other Business
- a) Next meeting September 9, 2020. A **MOTION** to adjourn was made by Barb; second by Deb; all approved.

Respectfully submitted by:



Barb McCall
LPWWA Board Secretary