

**MINUTES for the MEETING OF THE BOARD OF DIRECTORS OF
LA PLATA WEST WATER AUTHORITY**

The Board of Directors of the La Plata West Water Authority held a regular meeting open to the public Wednesday, June 8th, 2020, at 6:30 p.m. via FreeConferenceCall.com. See attendees under roll call.

- 1) Call to Order at 6:34pm by Frank Smith; quorum was met.
- 2) Roll Call: Frank Smith, Mardi Gebhardt, Paul Gray, Barb McCall, Doug Mize, Aaron Preator, Archie House Jr., Lynn Stutzman (B&W) joined at 6:36pm, Deb Flick joined at 6:36pm, Colin Daley (SMA). Gabe Watkins also joined the meeting. Logan Hartle joined at 7:49 pm.
- 3) Approve Agenda: Changes to consent agenda (7a) so Doug made **MOTION** to accept as presented; second by Paul; all approved.
- 4) Phase 1 Report
 - a) Phase I: Status provided by Lynn regarding pressure testing and sample results for Bac-T tests. Chlorine booster will only be temporary unless we get approval from CDPHE.
 - b) Pre-Final Inspection - Larry Kirshman and Lynn Stutzman from Bartlett & West plus any LPWWA and USDA; not scheduled as of yet.
 - c) Update on Ditch Contouring, Culvert Installation, Weed Mitigation, and Reseeding, Leak location reported by Lynn.
 - d) CRWA-Scott Thomas - Mardi reported that flushing the system will need scheduling and should include watch for DTB's as well as chlorine residuals Mardi will investigate with Gabe Preston of RPI for possibilities of declining price with each 1000 gallons over the 3000 initial gallons instead of a constant price to see if that could have a positive effect on chlorine residuals.
- 5) Comments and Communications
 - a) PR Committee Letter to Subscribers - Deb reported our first 'dry run' with letter, information sheets, and account statement is in progress. Email statements and letters must go at the same time. Date for setting up inspection appointments still needed, but maybe can just give a heads up.
 - b) Others: Mardi reported that Rusty Greer reported that Williams exposed electrical lines upon flushing. Mardi reported that Pete Hess (caretaker of Three Sisters property) has concerns about the gate being left open by Williams. Signage and lock/keys for the gate are in progress. He needs to know when we will be onsite via text. Gabe Watkins joined the call and stated that the cost of the monthly base rate that includes 3000 gallons of water far exceeds monthly payment expectations. Lee Campbell submitted a letter to the board received by email.
- 6) Minutes Approval
 - a) Re-Call minutes: Minutes from June 24, 2020, were revised by Barb on June 30, 2020, to correct procedural errors. Review of the June 10, 2020, minutes was presented on screen also. A **MOTION** to approve June 10, 2020, minutes as presented was made by Paul; seconded by Deb; all approved. A **MOTION** to approve the June 24, 2020, minutes as presented was made by Aaron; seconded by Barb; all approved.
- 7) Financial report

Consent agenda: Expenditures: Deb reported that the audit is scheduled for September. A **MOTION** to accept the consent agenda as reported was made by Deb; second by Barb; all approved.

General Operating

LPEA	Intake/Booster	\$1,504.00
LPEA	Vault	\$29.04
Colorado Water & Land	3505	\$595.00
San Juan Basin Health	Permit	\$1,023.00
LDWA	const water	\$3,843.95
ASAP - May #98917	5/31/2020	\$564.09
Viasat	July Debit CC	\$60.48

\$7,619.56

TOTAL

- a) Open sale for taps (costs) (**tabled** since not all cost info received)
- b) Approve additional expenses for operator:
 - i) Tablet for meter testing and field work: \$990 already in budget - A **MOTION** was made Deb for Mardi to make the purchase; seconded by Barb; all approved.
 - ii) GPS and RD500 unit for Colorado 811 locates: \$5000 to \$6000 - Mardi to research a few more types.
 - c) Insurance: Workman's Compensation for Board & Independent Contractor - Mardi consulted with our insurance broker from Hub International who represents SDA's Pool members. Board members are covered for third party liability; need coverage for board and employees to be in the field. The Pool quoted \$992 for these coverages if paid

soon. A **MOTION** was made to allow Mardi to purchase this insurance as quoted by Barb; second by Deb; 6 in approval, 2 not in approval: motion carried.

8) New & Old Business:

- a) Funding updates: Mardi updated the board that TBK Bank has a Line of Credit (LOC) for \$100,000 with terms in order to pay for SMA contracted work proposal. A **MOTION** was made Barb to allow Mardi Gebhardt to proceed with securing the \$100,000 line of credit at TBK Bank and the Board allows Mardi Gebhardt, President, and Deb Flick, Treasurer as authorized to sign on behalf of La Plata Water Authority and usage of the \$100,000 Line of Credit, second by Aaron; all approved, motion carries with the exception of Doug Mize abstaining. LPWWA has applied to Animas La Plata Water Conservancy District for a loan or grant, and will also apply with Southwestern Water Conservation District, or any other means to repay the loan if the project does not continue.
- c) R&R's addition of Main Line Extension Policy (**tabled**)
- d) Office Site: Proposals from engineering firm, SJBH permit (**tabled**)
- e) Fencing around 'candy canes' and meter valves at the CR 141 vault site (**tabled**)
- f) Power source at booster replaced (check to see if covered under warranty) (**tabled**)

9) Executive Session for the purposes of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators pursuant to C.R.S. § 24-6-402(4)(e): Doug made a **MOTION** to move into executive session at 8:38 pm; second by Archie; all approved. Exited at 9:30pm.

- a) EJCDC-500 Application PER & Scope
- b) Contractor's Contract and Agreement
- c) Subscriber's Contract and Agreement

10) Other Business: A **MOTION** was made by Doug to accept the contractor agreement as modified; second by Deb; all approved.

11) Adjourned at 9:39 pm with a **MOTION** made by Mardi; seconded by Barb; all approved. Next LPWWA Board meeting July 22, 2020.

Respectfully submitted by:



Barb McCall
LPWWA Board Secretary