

**MEETING MINUTES OF THE BOARD OF DIRECTORS OF
LA PLATA WEST WATER AUTHORITY**

The Board of Directors of the La Plata West Water Authority held a regular meeting open to the public Wednesday, May 13, 2020, at 6:30 pm via FreeConferenceCall.com. In attendance: Mardi Gebhardt, Barb McCall, Deb Flick, Paul Gray, Frank Smith, Kevin Mallow, Archie House Jr., Aaron Preator, Chris Moser, Bernadette Cuthair.

- 1) Call to Order at 6:41pm by Mardi
- 2) Roll Call: See attendance above
- 3) Approve Agenda: Addition of exit interview with RGL to consent agenda, section c, addition of Bartlett & West invoices to section b. A **Motion** to approve the agenda as amended made by Barb; second by Paul; all approved.
- 4) Consent Agenda: Correction to RGL #11 invoice amount to zero balance, and also remove RGL #10 invoice to be discussed in section c. A **Motion** to approve consent agenda as amended made by Deb; seconded by Paul; all approved.

USDA			General Operating		
Company	Invoice #	Amount	LPEA	Intake/Booster	
B&W	730075091	\$48,647.94	LPEA	Vault	\$50.89
Williams	PA11	\$148,403.03	CO Spec Dist Prop Ins	Add tank/fence	\$2,376.00
			LDWA	const water	\$2,670.90
		\$197,050.97	ASAP - April use	98623	\$531.90
			Viasat	May Debit CC	\$60.48
			RGL	10	\$2,625.00
			RGL	11	00
					\$9,721.17

- a) Financial report provided by Deb.
- b) Expenditures (addition of B & W invoices: 730075536_\$4,892.50, 730075551_\$47,714.50, 730075554 <\$500.00) were presented by Mardi received in the last couple of days. A **Motion** to approve these invoices with the correction not to exceed \$500 for invoice 730075554 for Phase 1 pay requests to USDA totaling \$53,107.00 was made by Barb; seconded by Paul; all approved.
- c) Exit Interview with RGL: Barb, Doug, Paul, and Mardi attended the online interview and gave report of the meeting. A **Motion** was made by Deb to approve the final RGL invoice of \$2,625.00; second by Barb; all approved.
- 5) Minutes (April 8, 2020, and April 29, 2020): A **Motion** was made by Paul to accept the April 8th minutes as amended; seconded by Frank; all approved. A **Motion** was made by Deb to accept the April 29th minutes as amended; seconded by Paul; all approved.
- 6) Comments and Communications
 - a) Horvath
 - b) Todd Beckstead Engagement Letter: A **Motion** was made by Deb to engage in the single audit for 2019; seconded by Barb; all approved.
 - c) Email to Subscribers
 - d) Mail
- 7) Old Business
 - a) Phase 1: report by Chris Moser of Bartlett & West
 - b) Update on Ditch Contouring, Culvert Installation, Weed Mitigation, and Reseeding, Leak location: status unknown by Chris of Bartlett & West
 - c) Distribution System Operator RFP: Barb presented the job description for Manager/Operator.
 - d) R&R's addition of Main Line Extension Policy: Board requested attorney to review.
 - e) CORA review: Tabled per attorney
 - f) Consideration of the Rate: Kevin made a **Motion** to have the next meeting on May 28th to make the decision on the rate; seconded by Deb; all approved.
- 8) Executive for the purposes of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators pursuant to C.R.S. § 24-6-402(4)(e). A **Motion** was made Paul to enter executive session at 8:34 for SOQ discussion; seconded by Deb; all approved. Exited at 8:58 pm.
 - a) Review SOQs: The hiring committee recommended the firm Souder Miller Associates. A **Motion** was made by Kevin to recommend to the Board to engage with SMA for the PER; second by Aaron; all approved.
- 9) Other Business: none
- 10) Adjourned at 9:03 by Mardi via **Motion** made by Deb; seconded by Paul; all approved. Next LPWWA Board meeting is scheduled for May 27, 2020.

Respectfully submitted,

Barb McCall
LPWWA Board Secretary