

**MEETING MINUTES OF THE BOARD OF DIRECTORS OF
LA PLATA WEST WATER AUTHORITY**

The Board of Directors of the La Plata West Water Authority held a regular meeting open to the public Wednesday, April 8, 2020, at 6:30 pm using FreeConferenceCall.com. In attendance were: Mardi Gebhardt, Paul Gray, Frank Smith, Deb Flick, Barb McCall, Doug Mize, Aaron Preator, Kevin Mallow, Archie House Jr., Chris Moser (B&W), Lynn Stutzman (B&W).

- 1) Call to Order by Mardi Gebhardt at 6:35 pm.
- 2) Roll Call (see above) was taken; quorum was met.
- 3) Approve Agenda: A **MOTION** to accept the agenda as presented was made by Deb; seconded by Doug; all approved.
- 4) Consent Agenda:
 - a) Financial report: Deb reported RPI Invoice added to board drive for \$10,956.
 - b) Expenditures: A **MOTION** to approve the financial expenditures as amended was made by Paul; second by Kevin; all approved.

USDA				General Operating		
Company		Invoice #	Amount	Company	Invoice #	Amount
Great (Tank)	Plains	6	\$2,185.00	ASAP	#98304	\$617.48
Great (Tank)	Plains	7	\$34,975.00	Reoccurring Utilities		\$1,566.58
WCC		10	\$46,998.36	LPEA	Vault	\$15.90
CWLL		3402	\$35.00	RPI	Study	10,956.00
Total			\$84,193.36	Total		\$13,155.96

- 5) Minutes
 - a) Minutes of March 11, 2020: A **MOTION** to approve as amended was made by Deb; Paul seconded; all approved.
 - b) Minutes of March 25, 2020: A **MOTION** to approve as amended was made by Aaron; seconded by Deb; one abstained, rest of board members approved; motion carries.
- 6) Comments and Communications
 - a) Discussion on access to intake structure keys
 - b) Tina Albrecht- moving forward on tap acquisition from Steve Hanstedt
 - c) Lee Campbell- seed mix concerns
- 7) Business
 - a) Phase I – Report by Bartlett & West (Chris Moser)
 - b) Update on Ditch Contouring, Culvert Installation, Weed Mitigation, and Reseeding, Leak location - report by Bartlett & West (Lynn Stutzman)
 - c) Consideration of the Rate Study: A **MOTION** was made by Doug to accept the RPI report; seconded by Deb; all approved.
 - d) Termination of Independent Contractor Agreement: Discussion re possible Exit Interview and request to waive 30-day notice requirement.
 - e) Distribution Level 1 System Operator RFP: Discussion re engaging a hiring committee for job description and the possibility of a template available from Renee.
 - f) CORA review of documentation: Discussion relative to draft policy. Board requested our attorney review the document.
 - g) R&R’s addition of Main Line Extension Policy: Discussion relative to Rules & Regulations.
 - h) Review SOQs: Schedule the top three interviews for the next Special Board Meeting on April 29, 2020.
 - i) Phase 0 Project Audit and OM&R Committee Status: Report that concurrence has occurred for audit and SUIT has paid outstanding balance on invoices.
- 8) Executive Session entered at 8:28 pm. for the purposes of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators pursuant to C.R.S. § 24-6-402(4)(e). A **MOTION** was made by Barb to enter executive session seconded by Deb; all approved. Session ended at 8:39 pm. Recommendations to get in touch with USDA regarding comments.
- 9) Other Business: Minutes approval process on Google Docs. See training document for adding suggestion/edits.
- 10) Adjourned at 8:53. A **MOTION** to adjourn was made by Deb; seconded by Paul; all approved.
Next LPWWA Board meetings are scheduled for April 29, 2020, and May 13, 2020.

Respectfully submitted by:



Barb McCall
LPWWA Board Secretary