

NOTICE OF PUBLIC MEETING OF THE BOARD OF DIRECTORS OF LA PLATA WEST WATER AUTHORITY

The Board of Directors of the La Plata West Water Authority held a special meeting open to the public Wednesday, January 22, 2020 at 6:30 p.m. at the Hesperus Fire Station located at 22868 Highway 140, Hesperus, CO 81326. In attendance were: Mardi Gebhardt, Deb Flick, Barb McCall (via Tele), Kevin Mallow, Paul Gray, Frank Smith, Archie House Jr., Doug Mize, Renee Lewis (RGL), Larry (B&W).

The minutes for the meeting are as follows:

- 1) Call to Order at 6:44pm by Mardi Gebhardt. Introductions were made.
- 2) Report from B & W: Larry reported items of winter shutdown/suspension and contract extension and relevant change orders. Lynn is working with the contractor on those items for finalization. Comments from Doug on return to work dates. Larry is not comfortable submitting photos of meter pits at this time for the insurance as we requested since most are covered with plywood for the winter. Larry left meeting at 6:54pm.
- 3) Approve Agenda: Comments made to approve agenda **MOTION** to approve made by Paul; second by Deb; one opposed, motion carried.
- 4) Consent Agenda: **MOTION** to approve expenditures only made by Deb; second by Paul; all approved.
 - a) Minutes: January 8, 2020 -**Tabled** to next regular meeting.
 - b) Expenditures:

USDA

Company	Invoice #	Amount
TBK Return Interest	(\$5,758.50)	
Bartlett & West	730073624	\$10,511.97
Bartlett & West	730073627	\$5,540.25
Bartlett & West	7300736625	\$24,340.88
Bartlett & West	730073626	\$3,750.00
Collins Cockrel Cole	Nov.7005M	\$2,334.50
		\$46,477.60

General Operating

Office Supplies		\$106.78
ASAP		\$628.56
Colorado Water & Land	1/12/1909	\$70.00
ESRI		\$500.00
Colorado Special Districts		\$5,623.00
Lake Durango Water Authority	Test Water	\$484.57
Reoccurring Utilities		\$1,566.58
RGL Consulting	Inv 007 DEC	\$3,600.00
UPS Store		\$4.76
Postmaster		\$106.00
		\$12,690.25

- 5) Comments and Communications - Archie House Jr. brought a document, a letter from UMUT appointing Archie to the Board. He stated that Bernadette Cuthair will appear in his place for the February 12th meeting. Mardi reported that Steve Hanstedt has a tap subscription he would like to sell.
- 6) RPI Rate Study: Gabe Preston with RPI presented via screen presentation the rate study summary including adjusted rate budgets through 2024 and recommendations (immediate and future). Discussion followed based on rates, the emergency funding request to ALP for 2020 operating expenses, water purchase amounts, draft report from RPI would be ready by mid-February, training session for Mardi & Renee to use spreadsheet as formulated, copies of presentation to board members, presentation to USDA. (1 hour,45 minutes)
- 7) Old Business (**Tabled** to next meeting due to lack of time):
 - a) Finance: Mardi Gebhardt and Deb Flick
 - b) Board Manual
 - c) Grant Funding/Application(s): Task someone to identify Agencies, Contact Persons, and Deadlines
 - d) Project Progress/Next Steps Report: Renee Lewis
 - e) Distribution System Operations (GIS & Field Operations): Boards recommendations/thoughts
 - f) Office Site Status: Electric & Septic Design for L & E Application: Paul Gray & Mardi Gebhardt
 - g) Update on Ditch Contouring, Culvert Installation, Weed Mitigation, and Reseeding: (B&W)

- h) Intake Structure Camera Install with City of Durango: Barb McCall
 - i) Project Audit and OM&R Committee Status: Mardi & Deb
 - j) Review RFQ for Engineer:
- 8) New Business: (**tabled** to next meeting due to lack of time):
- a) Purchase new computer for Treasurer
 - b) ASAP Proposal additional accounting work for 2020
- 9) La Plata County Right-of-Way Vacation: On CR 134, a barn is relative to the issue. Doug made a **MOTION** to approve the vacation of the right-of-way, Kevin seconded; all approved.
- 10) Executive Session: Entered at 9:00pm relative to determination of position relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators pursuant to C.R.S. § 24-6-402(4)(e). **MOTION** made by Frank to enter executive session at 9:00pm; second by Doug. Exited session at 9:13pm. **MOTION** made by Kevin to have Amy format a letter and send out to the contractor regarding the contract obligations relative to change orders and winter shutdown, if the contractor does not meet the 12:00 pm Friday, Jan 24 deadline to submit requested documents; second by Deb; all approved.
- 11) Adjourned at 9:16pm. Deb **MOTIONED** to adjourn; Kevin seconded; all approved. Next LPWWA regularly scheduled board meeting is February 12, 2020.

Respectfully submitted,



Barb McCall
LPWWA Board Secretary