

**Meeting Minutes for May 8, 2019**  
**BOARD OF DIRECTORS OF**  
**LA PLATA WEST WATER AUTHORITY**

Wednesday, May 8, 2019 at 6:30 p.m. at the Hesperus Fire Station located at 22868 Highway 140, Hesperus, CO 81326. In attendance were: Roy Horvath, Paul Gray, Frank Smith, Barb McCall, Mardi Gebhardt, Kevin Mallow, Ken Spence, Deb Flick, Tom McCarl (B & W), John Ruckman (B & W), Jarrett Hillius (B &W), Renee Lewis (RG Consulting).

The agenda minutes for the meeting are as follows:

- 1) Call to Order at 6:34
- 2) Approve Agenda: Audit moved to Phase 0. Motion to approve by Deb, second by Paul. All approved
- 3) Consent Agenda – Motion to approve the consent agenda without the minutes of April 10, as a new comment was added today. Motion made by Kevin, seconded by Deb. All in favor.
  - a) Minutes from Apr. 10, 2019
  - b) Invoices –

Company	Invoice #	Amount	Company	Invoice #	Amount
ASAP	98442	\$118.75	LPC	121470	13.28
Williams Const.	35244	\$921.00	Williams PA 03	PA #3	\$106,208.14

- 4) Comments and communications – Roy discussed LP County Planning workshop coming up for work on new draft concerning number of living units, well quality, etc. Mardi went through mail received. Also, received a call from Kristopher Herman, and Bruce Black regarding upgrade of type of meter.
- 5) Introduce Renee Lewis – Newly hired general manager, RG Consulting
- 6) B&W Personnel Changes- John Ruckman explained that Joe needs to return to North Dakota for a project, so person stepping in, Tom, will have 35 years of experience. Joe will be back once per month to check on things. Kristi leaving her position with B & W. Jared will take Kristi’s position. Joe discussed buying the R1 unit and a tablet for the system data collection and management.
  - a) Phase 1 Design/Engineering - Weather Delay for Williams – Ken stated that Williams presented this to Kristi. B & W requested from Williams about NOAA info for backup. Roy stated that Williams told him they would gear up on the 29<sup>th</sup> with more than one crew. Roy asked B & W about scope of construction observation based on current contract verbiage. John agreed with Roy on some areas needing rework in the county right-of way, etc. Roy to take B & W on intake structure tour sometime.
  - b) Mardi made motion to sign Amendments #7 & #8 for additional services from B & W to be able to submit to USDA. Deb seconded. All approved.
  - c) Mardi received a call from Jim Gordon regarding the \$152 invoice for the gravel dumped at his driveway. John asked Joe to recall the situation for those in the meeting. Joe explained that neither LPWWA, nor Williams, is responsible for gravel placement on driveways due to a friend of Jim Gordon’s bringing gravel in, not Williams.
- 7) Phase 0 Design/Engineering
  - a) Audit – Deb reported that the audit is ready to go, documents to be scanned, and gather outlying information. Only need to advertise minimally, two weeks, eight papers with the Durango Herald. Thirty days to do audit. Kevin made motion for audit notice to be placed on June 11, 2019, and run it for the two weeks as stated. Motion amended to state no later than the June 10, 2019. Second by Frank. All in favor. Vote by board members will be set up digitally on May 27, 2019, for sufficient review time. Kevin wants to add a due date of May 26, for the review of proposal. Mardi seconded. All in favor.
- 8) Executive session – Renee Lewis was asked to leave during Executive Session. Motion made by Kevin at 7:36 to enter executive session to discuss legal easement issues, bringing up B & W up to speed on easements, and to discuss employment contract regarding Renee Lewis with RG Consulting. Deb seconded. All in favor.

Executive session exited at 8:07 pm. Renee returned at 08:09 pm. Renee discussed her concerns, namely LPWWA running out of money for her job tasks, her background, and response to Amy's comments on the contract. Kevin expressed the Board's opinion on the verbiage using the word "assist". The sentence was rewritten. Renee went over the rest of the list of tasks for discussion with Board members.

9) LPWWA Administration

- a) Finance – Mardi Gebhardt provided documents on the board drive, and she also discussed cash flow report, and invoices that will be coming in, and other account balances.
- b) ASAP Proposal Mardi went over previous proposal compared to current one received. Tabled until audit finished.
- c) Well Permit Approvals – Roy didn't get any responses from LPWCD on his letter. He called Danny Huntington, to see if District takes a stance. No real answers yet.
- d) Google Training use email for Board, set up in next two weeks

10) Future Phases – Design/Engineering - Ken Spence

- a) Approve Letter & Survey for Owners in LPWWA service area – Ken reported status of community letter. Motion made by Frank to have Basin Reproduction print, fold, stuff, and mail the letter. Second by Deb. Approved by all.

Motion to Adjourn at 10:07 by Mardi. Second by Deb. The four representatives of B & W left meeting at 7:54pm. Kevin left meeting at 9 pm.

Next LPWWA Board meetings – June 12, 2019 & July 10, 2019

Respectfully submitted,



---

Barb McCall  
LPWWA Board Secretary