

**LA PLATA WEST WATER AUTHORITY  
BOARD OF DIRECTORS**

**Meeting Minutes for May 9, 2018**

- 1) Call to Order- Ken Spence called the meeting to order at 6:39pm. Board members in attendance were Ken Spence, Paul Gray, Mardi Gebhardt, Roy Horvath, Deb Flick, Kevin Mallow, and Frank Smith. Jeff Shamburg with Bartlett and West arrived at 6:59pm.
- 2) Approve Agenda- Agenda was amended to add three items denoted below\*\*
- 3) Consent Agenda (5)
  - a) Minutes from April 11, 2018, April 24, 2018 Meetings.
  - b) Invoices –

Company	Invoice #	Amount	Company	Invoice #	Amount
La Plata County		\$68.25	B&W	730065968	\$4000.00
Wild Blue	305003338	\$432.59	B&W	730065960	\$14,575.55
B&W	730065967	\$1,866.60	B&W	730066031	\$3,723.81
La Plata County		\$19.17	La Plata County		\$173.57
Office Depot		\$86.31			

- 4) Comments and communications (5) per guest-Roy got a call from Mae Morley (FLMPG), she asked if we could put together an update for the district plan by the end of summer.
- 5) LPWWA Administration
  - a) Finance – Mardi (15)-Mardi provided a report
  - b) SWWCD loan payment (10) Mardi- we discussed what we would like to request to SWWCD regarding the loan. Ken suggested we draft a letter requesting an extension on the loan. Frank stated that he thought we ought to go ahead and pay off the loan as they have granted us several extensions previously and we don't want to keep stringing this along, if we pay it off we are in good standing with them and we could go back to them in the future if we need additional help. Mardi made a motion to go ahead and write a check to pay off the loan along with a letter expressing our gratitude, Paul seconded the motion which was approved by all.
  - c) R&R Addenda revision - Ken (5)-Ken reviewed the changes he made to the addenda of the R&R. Deb moved that we accept the changes to the addenda effective 5/9/18. Frank seconded the motion, which was approved by all.
  - d) PR report – Barb (5)- Deb reported that preparations are being made to the completion ceremony for phase 0. She said a list is being circulated of the invitees, please get back to her with any changes to the list. Deb asked if we wanted to have a plaque, certificate, with group picture, given to entities. August 4 potentially having a first ever water users meeting and dinner, possibly at Breen Community Building, or Old Fort picnic grounds. Roy asked the OM&R committee to consider who to include in the list of recognition. Kevin will talk to Russ in the morning. Phase 0 celebration location to hold near booster station with transportation to the intake building. We also need a list of people to invite to this event.
  - e) Easement Policy - Kevin (15)-Kevin explained why he thinks the term listed in the policy should be longer. Frank asked how this would all be tracked and managed. It was explained that the declination letter USDA would open their eyes to what may come. Kevin moved that we table this discussion and go to Amy to ask what kind of documentation we will need to go to court with this. Roy seconded the motion. All in favor. Kevin liked the thought that Roy brought up about having two different prices for tap with easement and tap without easement. This may be more positive than penalizing the public for not participating. Kevin will contact Amy about the documentation needed. Kevin asked Mardi and Ken to bring this up with Duane when they meet with him on Tuesday.
- 6) Phase 0 Design/Engineering – Kevin (10)-Presentation to the tribes- looking for a date. Afternoon of May 29<sup>th</sup>, morning of June 4<sup>th</sup>, or 9am June 6<sup>th</sup>. Roy stated he would like to do it June 6<sup>th</sup> as he will be out of town

until the 4<sup>th</sup>. Construction and design committee meeting report. We are at the end of the project, trying to finalize, looking at the week of the 28<sup>th</sup> for the 7 day pump test. We need to call the ALP OM&R for the water in advance so they can make arrangements to have staff available. Kevin stated that the water will need to be paid for. Keith will be around that week. If he cannot Jeff or someone else with B&W will be. Continuity testing, repair of asphalt, repair of gutters, bolts that aren't full threaded will be replaced, etc. Jeff looked over the grading on the job to see if it is ready for seeding. Jeff will take the lead to meet with BOR on culvert issue in prescriptive historical ditch.

a) Booster Pump Change Order – (10)-met with the design committee onsite to walk through the scenarios to resolve the issues with the booster pump. Kevin asked if the ball valve on top of the booster was open when they pumped, Jeff stated it was open. Jeff thinks it will be about \$3000 to add the necessary liquid level sensor and increase the size of the air release valve. Kevin made a motion that we approve the change order of up to \$4000, to install the liquid level sensor, and increase the size of the air release valve, and installation and programming, Paul seconded the motion, All in favor.

Kevin sent an email today about the guy installing the cameras is coming down and would like a decision on adding the cameras. Frank mentioned that the lake is getting ready to open up more days of the week and our site is likely to be a landing spot for people wanting to fish from shore or dock their boats. Frank made a motion to approve the purchase and installation of the cameras, Roy seconded the motion which was approved by all.

Kevin stated the site work and the yard piping pricing needs to be resolved. Kevin suggested that we get a letter back from Canyon Construction on actual cost and LPWWA provide a letter stating things were charged wrongly, and identify the real charges, and how we think it should be charged with reasoning as to why these should be considered. Ken stated that Mardi Jeff and himself will review and send the rationale to Lena and Bernadette.

b) OM&R Report – Frank (5)-Frank will send out an email to try and set up our next meeting.

c) LPWWA-ALP Purchase contract – Roy (5)-Roy went to talk with Bruce Whitehead about closing on the water purchase, they are willing to work with us on payment terms.

d) Security of Intake Structure – Ken (10)

e) \*\*Authority to sign screen contract-Paul made a motion to authorize the Board president to sign the screen installation contract, without the review by our attorney, Deb seconded the motion which was approved by all.

7) Phase 1 Design/Engineering – Mardi (15)- Duane was going to talk with the reps from the bank about closing the loan. We wouldn't be able to use the funds yet but this would lock in the interest rate before the bank ownership changes hands.

WUA received from Shirley Isgar-Kevin made a motion to approve the WUA, Deb seconded the motion which was approved.

Outstanding easements – SUIT land- should be accepted once FONSI goes through.

\*\*Ok to sign bid package- not necessary.

\*\*Locking lids on Phase 1? Frank explained what the locking lids on the valve boxes are and why we should have them. We will ask Kristi to include them.

a) Rate Committee makeup – Ken (5)

b) CRP land – Ken (5)- Ken asked Kevin about CRP land. We would make a request to USDA FSA to go through the land once we have easement recorded.

c) Office Property – Roy (5)-Schmitt property- many possibilities for the site, such as staging site for project construction office, water dock location, and potential for future office site. L&E permit for the site, septic permit needed for the site for us to develop it. Mardi asked how long the septic permit is good for if we get it now? Not known. Tank site further south near fire station is what is being considered. Mardi believes we need some more definition on the survey needs for the parcel. Frank stated that he would be in favor of moving forward with the septic permit if we have a broad window to construct it. Roy will look into how long the permit is effective.

8) Future Phases– Design/Engineering - Ken (5)- meet again on Friday.

9) Adjourn-9:23pm

Next LPWWA Board meetings – June 13 & July 11, 2018

Minutes as reported by Frank Smith, LPWWA Substitute Secretary

A handwritten signature in blue ink that reads "Frank Smith". The signature is written in a cursive style and is positioned above a horizontal line.

Approved on June 13, 2018

*This Agenda may be amended prior to the meeting as allowed by law. The most current agenda will be posted on the Board's website at <http://lpwwa.org/agendas.php>. Prior to voting to go into Executive Session, the Board will declare the topic(s) of the Executive Session pursuant to § 24-6-402, C.R.S. It is anticipated that any marked (\*) agenda items may be discussed in Executive Session and acted on by the Board at this meeting. Any action taken by the Board will occur in regular session, open to the public. The Board may address the agenda in any order to accommodate the needs of the Board and the audience.*