

LA PLATA WEST WATER AUTHORITY

BOARD OF DIRECTORS

Meeting Minutes for January 10, 2018

1. Call to Order-Meeting was called to order at 6:51pm by Paul Gray. Board members in attendance were: Paul Gray, Roy Horvath, Ken Spence, Deb Flick, Kevin Mallow, Mardi Gebhardt, (Barb McCall and Bernadette Cuthair via conference call) and Frank Smith. Barb left the call at 8:52pm.
2. Approve Agenda-Deb moved to accept the agenda; seconded by Roy and Approved by all.
3. Consent Agenda Mardi moved to accept the consent agenda, Ken seconded the motion. Approved by all.
 - a. Minutes from December 13, 2017 meeting
 - b. Invoices – CW&LL #2401 - \$805, SDA Membership \$292.88
4. Comments and communications-Mardi reported on the mail we received. Christmas cards from First National Bank, Southwest Water Conservation District and a card from Canyon Construction along with box of chocolate. Mardi received a call from someone on CR105 asking if the people they bought their property from had purchased a water commitment. The answer was yes. There was another call from someone else on CR105 that asked about the project. Mardi returned the call and left a message.
5. Election of Officers 2018-Roy nominated Ken Spence, Mardi seconded the nomination. Kevin made a motion that nominations cease and that we elect Ken Spence, President by acclamation. All in favor. Roy made a motion to retain everyone else in their present offices. Deb seconded the motion. Approved by all.
6. Resolution 2018-1 - Meeting schedule, posting locations- Ken checked with the Fire District and they are still ok with us using the building for our meetings. Everyone is still ok with the meeting schedule we have now. Roy stated we send meeting notices to the county and they post it on their website our other locations to post meeting notices are the Marvel Post Office, the spring, and the grade school. Kevin made a motion to approve resolution 2018-1 Roy seconded the motion which was approved by all.
7. Revise Committee members- Ken showed the current spreadsheet showing committee members. Ken asked for Barb or Deb to take on the PR/Marketing/ web chair. Ken is willing to continue to work on the web site and Facebook, but doesn't want to chair the committee with his new duties as President.

Committee Reports

1. Finance – Mardi Gebhardt- Mardi reported she had some new invoices come in \$90 post office box rental from the Postmaster. Two invoices from Canyon Construction Contract 1 pay app #13 in the amount of \$242,043.47. Contract 4 pay app #12 in the amount \$74,631.72. Kevin made a motion to approve and pay the bills, Roy seconded the motion and it is approved by all. Roy suggested getting Ken on the signature card and also get him a credit card. Mardi will get new signature cards to get signed. The bank requires signed and approved minutes in order to add signatory authority to our accounts. Bernadette suggested checking with Duane on any requirements to change signatory authority with the USDA. Mardi was asked by Bartlett & West about the ecosphere invoice whether we had received it or not. Mardi has not seen it.
2. Legal/Negotiations – Kevin Mallow- Kevin has not had any further conversations with Charlie concerning the amendment to the LPWWA and LDWA agreement. Charlie has been questioning how we will be utilizing the \$120,000 LPWWA got from selling excess capacity in the 16" line. 1.8 million to build 125 pipeline and lake Durango pipeline. We will exhaust the funding committed to the project first and then may consider using the other funding. Kevin suggested sending the original amendment to Amy and let her send it to Bud. Roy suggested Amy sending the original amendment to Bud and Charlie and let them know we have not heard back from LDWA and we are referring

Financial closeout meeting at the end of Phase 0 and include LPWWA, LDWA and B&W to review. Have the construction meeting (10am-11am) on Tuesday, February 13th and follow it with the closeout meeting at 1pm.

3. Phase 0 Design/Engineering – Kevin Mallow- Mardi reported we got a deduction of \$18k for not having to provide stainless steel. Kevin reported that there is a request for change order for about \$10k and 30 day extension for delays caused due to having to manufacture stems to adapt to gates in the shafts in the wet well not arriving on time. The end of February is the requested new substantial completion date.
4. *Phase 1 Design/Engineering – Mardi Gebhardt-Mardi reported that we met with Duane Dale of USDA, the six exemptions identified with regard to a point in time, need to be resolved prior to going to bid for the project. There are several properties that will require survey. Mardi spoke with Glenn Stevens today about the Williford Industries. Ken and Mardi will review list and ask B&W for a price to get the easements for those 10 or so properties. We'll meet every Tuesday beginning next Tuesday to review where we are with the letter of conditions. Kevin moved that we go into executive session to discuss negotiations- entered executive session at 8:48pm. Motion to leave executive session by Mardi, seconded by Deb and approved. Left executive session at 9:10pm.
5. *Phase 2 – Design/Engineering-Ken has put together a list of ideas on how to pursue Phase 2 to gauge the interest and help define the area.
6. PR/Marketing/Web Presence/Board Timeline – Ken Spence- Ken asked if he can post the timeline for Phase 1 on the website. Kevin had an idea to get glass bottles to capture water from the Raw Water Project, label them and distribute them to those who were instrumental in the project. Planning a ribbon cutting/water capture.
7. Archive/Information Access & Naming – Ken Spence- did not cover this item
8. Grants/Fundraising – Roy Horvath- did not cover this item
9. Engagement/Capacity Building – Roy Horvath- did not cover this item.

New Business

1. Next LPWWA Board meetings – February 14 & March 14, 2018
2. Adjourn- motion to adjourn at 9:13pm

Minutes as reported by Frank Smith, LPWWA Substitute Secretary



Approved on February 14, 2018