

LPWWA Board of Director Meeting Minutes for June 21, 2017

Call to order at 6:36pm- Board members in attendance were Kevin Mallow, Ken Spence, Mardi Gebhardt, Barb McCall (via phone call), Roy Horvath, Paul Gray, Deb Flick, and Frank Smith. Kevin tried to contact Bernadette Cuthair as she requested earlier today but was unsuccessful.

Approve Agenda-we eliminated the Consent Agenda from the agenda.

Consent Agenda-skipped due to lack of distribution of minutes

Minutes from Jun 14, 2017 meeting

Comments and communications-Mardi got a couple of more transfers she is working on. Roy and Deb got an email from a Herald Reporter asking for an update. Deb stated she can meet with her or set up another time when both she and Roy can meet with the reporter. Roy has meeting set up with Russ Howard about water purchase, and getting the maintenance done on the intake structure gates again. Kevin stated he had talked with Jeff and Jeff thought the gate maintenance could be skipped this time.

Canyon Construction –during the project meeting-had stated that they could take our equipment down to the intake structure if needed.

Committee Reports

Phase 1 Engineering and Finance committee-

a) Mardi reported that the finance committee met and came up with the terms of the loans. Roy wanted to be sure and mention that they will be paying the loan fees and the cost of water. We are doing this to incentivize subscribers, and we are able to cover our costs as well. A setup fee of \$125, and the monthly \$125 payment, plus \$10 monthly payment processing fee payable until the loaned amount is payed off. The subscriber will make the determination of what amount they borrow but the minimum down payment we will accept is \$3,000. Roy made the motion to accept this plan, Kevin seconded the motion; further discussion- amend the motion to have Amy review the documents. Call the question- all in favor.

b) **Review of Water User Agreement and Rules and Regulations-** Table one should read TBD for the rates for each size of tap. Section 2.3 Optional Payment Plan has been revised. Deb moved that we accept the changes presented in section 2.3 Optional Payment Plan of the Rules and Regulations and the revised tables and the revisions to the Water User Agreement. Kevin seconded the motion. Further discussion- we reviewed the tables again to ensure they were accurate. All in favor.

c) Progress on the letter of conditions requirements-

Roy has the signed contracts with Bartlett & West and is trying to get in touch with Duane to have him sign the documents. Roy would like to meet with Duane to make sure we are on the right track. Either before or possibly at our next meeting. Kevin stated that Roy meeting with Duane before the next meeting would be beneficial as they could work through some of the items and then have Duane come to the next scheduled Board meeting. July 12th is our next regularly scheduled meeting.

d) **Review and approval of Publicity items-**we reviewed the New Subscriber Flyer 6-19-2017. We made some small changes and found the document acceptable to send out. Deb presented a printout of what will be printed in the paper, and on the radio. We made some minor revisions to the announcement. Deb will follow up with the Newspaper and the Radio station(s).

e) **Updates on easement and CDOT meetings**-B&W has gotten some information back from the tribe pertaining to certain parcels. Roy asked Kevin what we need to do to move forward with seeking an easement or utility corridor through Tribal land. Kevin stated a proposal from the Board to the Tribe would be the best straight on approach. Roy will put together a proposal for the next Board meeting.

Roy and Mardi will meet with First National Bank in the morning to discuss possible construction loan terms.

Adjourned at 9:00pm- Deb moved to adjourn, Ken seconded the motion which carried.

Minutes as reported by Frank Smith, LPWWA Substitute Secretary

A handwritten signature in cursive script, appearing to read "Frank Smith".