

LPWWA BOARD of DIRECTORS
MEETING MINUTES FOR JUNE 8, 2016

1. Meeting was called to order at 6:45pm by Paul Gray. Board members in attendance were: Roy Horvath, Paul Gray, Mardi Gebhardt, Jeanette Haas, Ken Spence, Bernadette Cutthair and Frank Smith. Others in attendance were Jeff Shamburg with Bartlett & West, Deb Flick, Carl Conrad. Jeff left the meeting at 8:55pm.

2. Meeting agenda- motion to approve by Mardi, seconded by Ken and approved

3. Meeting Minutes- motion to approve made by Jeanette, seconded by Mardi and approved.

Correspondence and Communications- Mardi presented the magazines that we have received in the mail. Mardi reported that she spoke with Candace Eidenschink whom is a realtor listing a property on CR 141. Ken spoke with Ken Harms -he will report on this later. Roy had a call from a contractor that he referred to Jeff.

4. Treasurer's report- Mardi reported that we received invoices from Bartlett & West; Phase 1 completion of PER \$4,050. Invoice for Phase 1 environmental report in the amount of \$48,273. Invoice from Colorado water and land law for operating items \$262.50. Bartlett & West Phase 0 redesign and Rebid, \$31,728.60 Phase 0, bidding & Negotiations \$13,000. Roy made a motion to pay the Colorado Water and Land Law invoice, Ken seconded the motion which was approved. We have \$16k in open invoices for taps.

Mardi stated-All balance sheets are on the Drive if you want to look at the detailed reports. We have received \$45 in transfer fees. If all taps are paid the current interest owed is \$837.

Committee Reports

1. Financial Budget and Audit- Mardi met with SWCD they will extend the note two years from June 8, 2016.

Progress report to CWCB is ready to be sent out. Roy asked if this was the right time to ask for funds reimbursement for operating costs.

Ken spoke with Dan Harms about possible cost for Itron meter reading. Dan gave us a ball park figure of \$1.00 per meter per month. Jeff thought that was a bit high. Jeff also stated that a self-read meter system might work for us, with a quarterly audit reading by LPWWA.

2. Legal and Negotiations- Ken reported the board manual is being worked on. Ken has taken what Roy had in his notes and formatted it and added the bylaws.

3. Phase 0- Jeff reported that he has amendments for the contract (1) for wetland delineation work and 19,757 (2)\$525 for LPEA application fee for the Phase 0 power line. (3) Authorization for rebid not to exceed \$40,000. One invoice for \$31,728.60 was presented tonight. Mardi made a motion to approve the redesign and rebid phase 0 amendment #3, Frank seconded the motion which was approved. Mardi read the charges included with the invoice for this work. Jeff will email copies of the invoice for distribution to all entities.

Plan holders list includes- Redpoint Contracting, Schmoizer, Canyon Construction, Crossfire, Williams, Pate Construction, Gardner Excavating, Weeminuche, RPM Inc, and Meridian. Jeff is trying to hold the bid date of June 16, 2016.

Contract- diving- Jeff listed about four contractors interested in the diving contract.

This will be a date certain contract.

Jeff reported that they sent requests for proposals to five instrumentation contractors. One outlier on the high side. Jeff stated one contractor came in at their estimated cost for the project. Jeff will post in drop box, and ask the committee to review the proposals and

respond by 8am Monday morning. Jeff will make a recommendation to go with the low proposal.

Jeff updated the status of bidding. Bid date 6-16-2016.

Generator testing is not in this bid. Jeff spoke with LPEA and they are working on revising their proposal.

4. Phase 1- PER is done. Jeff has sealed the cover page. Enviro report is being finalized. Cultural report is being completed; there are some things to work around.

Phone call with USDA yesterday morning: to talk about the interaction with UMUT and Phase 1. Very positive conversation.

We will need to post notification of our application submittal within 60 days of actually submitting the application. The required posting is one day in the local newspaper and also at the USDA office in Cortez.

Jeff reported that 80% of the coverage area we can go in the county road right of way easement.

Jeff will have Kristi Brunner at the next meeting to update us on the PER status. The next board meeting they will present a scope of work for final design. Can work through final design, spec package, be ready to bid in January/ February, can be ready for spring construction.

Bernadette reported to us that UMUT has four projects with USDA right now. There is a matter of coordination and communicating with USDA. Weekly meetings, follow up calls made to keep things on track.

USDA should turn around a letter of conditions to begin working on fairly quickly.

Bernadette stated we should complete a Letter of Consideration for B&W being selected for final design. Ken requested a map showing just the people that have purchased a tap. To provide them with a sense of how close water may be and their participation may be easier than they thought.

Mardi made the motion to approve and pay the bills for \$13,000 and \$31,728.60 for redesign, bidding and negotiations for phase 0. Ken seconded the motion, which was approved.

Bernadette stated that they are looking at future needs as well as a current housing shortage and they are trying to address those issues strategically.

Mardi spoke with Amy and she is to have a phone conversation with Peter and Cathy about the repayment agreement- we are trying to finalize the agreement.

Meeting Adjourned-9:12pm

Meeting minutes as reported by Frank Smith, LPWWA Secretary *Frank Smith*

Approved on July 13, 2016