

**LPWWA Board of Directors
Meeting Minutes for
December 14, 2016**

Call to Order- 6:37pm by Paul

Board members in attendance were- Paul Gray, Bernadette Cuthair, Roy Horvath, Mardi Gebhardt, Kevin Mallow, Barb McCall, and Frank Smith (arrived at 7:05). Others in attendance were Deb Flick, and Jeff Shamburg (arrived at 6:45).

Agenda was approved by all. Mardi motion to approve, Ken seconded the motion.

Meeting minutes for November 9, 2016- Motion to approve the minutes was made by Ken, seconded by Bernadette, approved by all.

Comments and Communications-Roy sent out informative email regarding a meeting with communications line duct folks; questions re maintenance? Revenue possible? Anticipate language in easement agreements for trunk line... need to consider.

Roy & Jeff met with Sheriff re RPM for screen installment re boat on lake, etc (April or May). Photos & As-Builts confirm dimensions of flange for screen so initial dive not needed.

Roy in contact with La Plata County re road boring for road crossings, and BOR lease. Mardi listed mail communications- she received one transfer request- Harold Clark to Timothy Reeves. Stephen Aragon purchased an 40-acre parcel/split from an 80-acre parcel on CR 136 from Justin Osborn; A Mr. Eric Nelson is also looking for a 20+ acre parcel in phase 1 to get a tap.

Roy will respond to Anne Chirnoff Allen Robert's Ridge Drive in phase 5 wondering about status since it's not on maps on website.

Roy- Jan 17 & 18 folks in town for Rockefeller Foundation- Roy getting presentation together. Also possible \$ grants for water projects thru CDBG.

Committee Reports-

1. Budget Hearing & Adoption of 2017 Budget-opened at 7:00pm. No public in attendance for questions. Debt service question on reduction of interest by WPA wait to reduce until signed agreement received. Mardi- made a motion to accept as proposed; Roy seconded the motion. All accepted at 7:10 pm. Budget message, letter of transmittal Resolutions 2016-5 & 2016-6 signed by Roy & Frank. Resolution 2016-5 to appropriate sums of money, and Resolution 2016-6 to adopt 2017 budget. Kevin made a motion to accept resolutions, Bernadette seconded the motion, approved by all at 7:15pm. Mardi will file the budget electronically.
2. Finance Report- Mardi reconciled all bank accounts, all statements, balance sheet, P&L posted on the Board drive. Mardi gave details of upcoming pay items: Bank Account at ~ \$83,000 now; probably at \$79,000 at January 1st 2017. Discussion w/Jeff re reimbursable funds vs drawing grant \$. Invoices currently presented for approval:
 - B&W Milestone Construction \$3,838.00 (49.84% of total bill)
 - B&W Construction Observation- \$9,217.00Mardi made a motion to approve and pay the bills; Ken seconded; all approved. Canyon Construction (Contract 1 Pay Application #3)- \$98,421.90 less 5% retainage & arch monitoring (all 210 Pipeline). Kevin made a motion to pay the bill; Bernadette seconded; all approved.

Colorado Special District Insurance \$2,042.10. Ken made a motion to approve; Roy seconded; all approved.

Durango Herald (notice of budget 2017) \$171.38 Mardi made a motion to pay the bill, Kevin seconded the motion which was approved.

Colorado Water & Land Law- services from 11-2-2016 to 11-29-2016- \$1172.50 Mardi made a motion to approve, second by Bernadette, and approved.

Barb McCall sign paint reimbursement \$26.14 Mardi made a motion to approve, Roy seconded, all approved.

SDA membership ~\$276 Roy made a motion to approve, Kevin seconded, all approved.

3. **Legal-** Kevin reported the committee is working on the operating agreement w/ Charlie- funding for ops is where it is held up and excess capacity issue- need escrow for maintenance. Per Roy conversation with Peter Ortego need to revisit spreadsheet that Charlie prepared i.e. funding when both entities are using water etc. May proceed to first meeting w/O&M group to parlay into operating agreement, Need to assign board member for OM&R committee member.
4. **Phase 0- Design Engineering-** Kevin- Two payments required 2017 & 2018; Mardi needs our permission to send contract back to CWPA this week-ok to proceed. Hitting Rock substantial, may need to blast ok in last 900' w/NEPA requirement. Conjecture on using ROW to support construction efforts as well as reuse of excavated rock as bedding if crushed. Trench excavation being monitored. Final cost of EA per Jeff is \$47,000; less than projected. Savings can be used for construction. Question to increase size of transformer? LPEA costs appear to be on budget; pay app forthcoming. Weekly & daily inspection reports available from Jeff. Jeff to reevaluate Phase 0 budget to reflect cost reduction.
5. **Phase 1 Design & Engineering-**Jeff EA/PER everything as planned & on schedule. Keith Fox w/ Ecosphere is no longer there- they are still on track timewise. Section 106 notifications went out- feedback came from Hopi Tribe re "abandoned" site terminology. Request for consult is conditional- USDA will clarify deadline approaching at end of year-meeting w/ SWCA tomorrow. Duane w/ USDA called Jeff needed a FONSI in two days to satisfy funding that he came across. USDA communications are promising. Easement letters being finalized.-lists created for 4 groups ready tomorrow. Need scope of services defined for special projects.
6. **PR/Marketing/** Ken Goal to get out an update w/easement letter-holdup is fiber optic line, etc. May not behoove us to work on fiber optics. Info going out to 4 separate groups will be different for optimal signups, acquisitions, etc.
7. **None**
8. See comments and communications
9. None
10. Task timeline status- Ken task lists for committee chairs-Ken discussed the use of our tasks as agenda items. He suggested each committee submit before the board meeting short statement of accomplishments for each subtask Identified from previous board meeting. Also provide subtasks to be accomplished by the next board meeting. These would be the tasks that drive the next board

meeting. Board members were to give Ken feedback on this idea by the next week.

New Business

1. Next meeting January 11, Feb 8
2. Adjourn at 9:25pm

Minutes as reported by Barb McCall substitute secretary.

Typed by Frank Smith

A handwritten signature in black ink, appearing to read "Barb McCall". The signature is written in a cursive style with a large initial "B" and "M".