

**MEETING MINUTES OF THE BOARD OF DIRECTORS OF
LA PLATA WEST WATER AUTHORITY**

The Board of Directors of the La Plata West Water Authority held a regular meeting open to the public Wednesday, January 13, 2021, at 6:30 p.m. via FreeConferenceCall.com. In attendance were: Mardi Gebhardt, Paul Gray, Barb McCall, Frank Smith, Deb Flick, Kevin Mallow, Archie House Jr., Bernadette Cuthair, Doug Mize (left at 8:18), Aaron Preator (left at 7:40), Amy Huff (left at 7:55), Jaret Schaffer (left at 6:48), Tom Hartnett (Guest, left at 7:10), Logan Hartle (6:48, left at 7:10).

- 1) 6:31 Call to Order by Mardi
- 2) Roll Call: see above.
- 3) Approve Agenda: Changes to agenda as no B & W at this meeting, moving executive session after Jaret Schaffer's report, adding accessory business to other category: a **MOTION** was made by Deb to accept changes, second by Frank; all approved.
- 4) Operators' Reports: Jaret reported on commercial account at FLM Elementary, issues with sampling ease, more reports of air in the lines, air release valve, complaints of sediment in aerators. His last day is Friday, January 22, 2021. Logan reported water quality results "absent" for Bacteriology testing this week. Special purposes sampling plan is being worked on to determine DDP/TTHM source. He also submitted population update of hookups for this quarter in prep for Pb and Cu sampling. Sample port in at vault between LDWA and LPWWA connections. Incoming chlorine residual from LDWA varies significantly. He suggested an inline recorder for the future. Antenna will be installed by Andrew Reign next week per Mardi. Logan noted the fill station will help with water flow, air issues, etc. Cleanouts and more flush locations would be helpful, as well as a 2" meter to use at the end of the lines to track flush water amounts.
- 5) Report on responses from advertising for Operator: Received two proposals from companies specializing in this work. Mardi to arrange for meetings on Friday, January 15th, with both entities. Paul and Deb will be able to attend.
- 6) Executive Session for the purposes of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators pursuant to C.R.S. § 24-6-402(4)(e). Discussion concerning Negotiation meeting with Williams Construction. A **MOTION** was made by Deb to enter session at 7:11pm; second by Kevin; all approved. Session left at 7:46 pm. A **MOTION** was made by Deb to have board direct Amy to draft letter as discussed including Exhibit E; seconded by Doug; all approved. Also, ask B & W to list dates and times the contractor requested for construction water. {Suggestions from Frank and Kevin from CHAT BOXES [1/13/2021 7:40:55 PM] Frank Smith: We need to have access to all of B&W's records for this project. including schedules submitted, letters back and forth with Williams. [1/13/2021 7:40:55 PM] Frank Smith: B&W should scan the documents and post them on an FTP site and grant us access. [1/13/2021 7:47:10 PM] Kevin: And B&W should review their documentation and provide to us a report that identifies dates and times that water was requested.}
- 7) Phase Two: Mardi received two documents needing consideration from SMA, Exhibit K-, Hydraulic Modeling Services Scope of Services, and the Amendment to the Owner & Engineers Agreement for Exhibit K.
- 8) Comments and Communications
 - a) Mardi commented that Ken Spence requested withdrawing from doing our website page postings, and that we need a replacement.
 - b) Guests, via call-in: non repetitive comments please, time limit two minutes each - no guests at 8:32 pm.
- 9) Minutes Approval
 - a) December 9th and 21st Meeting Minutes: A **MOTION** to accept minutes of December 9, 2021, as corrected was made by Frank; seconded by Deb: motion carried with Doug's proxy in the CHAT BOX: "I got to go put my 1 year old to bed, I abstain from voting on Exhibit K, both minutes look fine to me for approval that are displayed on the board drive". A **MOTION** to accept special board meeting minutes of December 21, 2021, as presented for budget appropriation was made by Deb; seconded by Frank; all approved.
- 10) Financial report: Deb reported monies coming in from most customers, requiring a lot of database time with current subscriptions, working on few disputes with communications to customers, financial report, expenditures, utilization, and expenditures as listed below:

- a) Consent agenda: Expenditures to include invoice from Jaret Schaffer for \$3,372.84. New total on table is \$21864.46.

FUTURE PHASE			USDA		
Company	Invoice #	Amount	Company	Invoice #	Amount
SMA	652917502	\$6,375.00	Colorado Water & Land	3740	\$1,524.00
Interest Payment on Line of Cr		\$31.46			
					\$1,524.00
		\$6,406.46			

General Operating		
LPEA	Intake	\$857.00
LPEA	Booster	\$549.00
LPEA	Vault	\$29.73
ASAP	100931	\$924.81
Verizon Wireless	operator cell	\$30.45
Domain website renewal	242-1848	\$228.00
USDA P&I Monthly		\$9,337.00
Green Ana		\$100.00
LDWA	water	\$5,532.63
Home Depot/Manual	Jaret cc	
Viasat	Dec dc	\$60.48
Operator/J Schaffer	Base/miles	3372.84
Operator/L Hartle	compli/train	\$842.52
		\$21,864.46

- b) Fee Amendment (Vacant Limited Improved): Quorum not met so only discussion occurred regarding pros and cons. Deb suggested in person talking to customers, showing rules and regulations serving as our first notice highlighting lien possibilities.
- c) Auditor RFP- **TABLED**
- 11) New and Old Business: **TABLED**
 - a) In consideration of starting Office Site Process? RFP for site work: date and budget, set date
 - b) In consideration of procurement and installation Mail box
 - c) In consideration of procurement of the GPS Unit
 - d) Discussion Zircon
 - e) Discussion: R&Rs and WUAs Amendments
 - f) Election of the Board of Directors
 - g) In consideration to carry on business as usual

- h) In consideration of the Resolution 2021-1 and Resolution 2021-2
 - i) Discussion: Attendance as per the Code of Conduct
- 11) Other Business
- a) Meeting attendance is required, and non-attendance makes it difficult to carry-out business
 - b) Next meetings are scheduled for January 19, 2021, and February 10, 2021
 - c) MOA: Amy has calls into BOR, recommendation by LDWA & KM-**Table**
 - d) ALPOM&R IGA – C. Smith Memo-**Tabled**

Adjourned at 9:11pm by consensus of attendees still onboard.

Respectfully submitted,



Barb McCall
LPWWA Board Secretary