

**MEETING MINUTES OF THE BOARD OF DIRECTORS OF
LA PLATA WEST WATER AUTHORITY**

The Board of Directors of the La Plata West Water Authority held a regular meeting open to the public Wednesday, February 10, at 6:30 p.m. via FreeConferenceCall.com. In attendance were: Mardi Gebhardt, Barb McCall, Paul Gray, Frank Smith, Deb Flick, Doug Mize, Aaron Preator, Kevin Mallow, Archie House Jr., Bernadette Cuthair (left at 8:27), Dave Marsa (left at 7:15), Logan Hartle (left at 7:15), Amy Huff (entered at 7:17, left at 8:25), Colin Daly (entered at 7:28).

- 1) Call to Order at 6:33 by Mardi
- 2) Roll Call: see attendance above
- 3) Approve Agenda: Changes to the agenda include adding insurance claim information discussion. A **MOTION** to approve the agenda with revisions was made by Frank; second by Deb; all approved.
- 4) Phase 1 Report
 - a) Electronic Motion/Vote on 1-25-21 for new Facilities Operator: see attached documentation. Dave Marsa introduced himself.
 - b) Office Site RFPs:
 - i. Engineering Design for Sanitary System: two proposals received from design firms and discussed. A **MOTION** was made to accept Trautner Proposal made by Doug; second by Frank; 7 in favor, 1 not in favor, 1 abstained. Motion carried.
 - ii. Contractor sitework and utilities: March 9, 2021, deadline for responses.
 - c) Operators' Reports
 - i) Report from Hartle: DBPs results were lower this past month on both sides of the LDWA meter, closing contract on February 14, 2021. Logan to train Dave on Waterscope, etc.
 - ii) Report from Marsa: Repair at 855 CR 101, pit meter is supposed to restrain pipe, but was not the case on this emergency repair. Needs refresher on Waterscope and ArcGIS. LPWWA phone number rolls to his phone. Performed another hookup at Burbey's and they are all paid up. Needs to have scheduling in place prior to hooking up customers. Micro-air decreasing per Frank. Discussing with Charlie on several items. Shenandoah Tank needs time down for maintenance so LDWA is asking us to fill our tank beforehand.
- 5) Future Phases
 - a) Engineer's report: Colin reported working on areas of concentration for PER; CR 119, Miramonte, and Spring Hollow. Finalizing list of homes and with some alternative possibilities.
 - b) Possibly commencing the sale of taps in phase 1 for those on existing lines was discussed.
 - c) Line Extension report revised WUA Addendum. The above listed areas would receive this addendum letter. Will state they have a 2-week deadline to respond.
- 6) Comments and Communications
 - a) From the Board Members: Mardi presented an email from a subscriber for discussion. Amy looked at the Subscriber Letter that went out in mail on Monday, 2-8-2021. Refer to and cite from Rules and Regulations. Draft a letter and Amy will review.
 - b) Guests via call-in: None
- 7) Minutes Approval
 - a) A **MOTION** was made to approve the Meeting Minutes for 12-16-2020, 1-13-2021, 1-19-20 by Paul; second by Deb; all approved.
- 8) Financial reports
 - a) P&L Report: Not available
 - b) Accounts Receivable: Deb reported that she has been making collection calls, and is collecting documentation and letters.
 - c) Consent agenda: See table of expenditures attached. Deb made a **MOTION** to accept expenditures as reported below including the billings not in consent agenda; second by Frank; all approved.
 - d) Audit RFP: discussion of proposals received. Frank made a **MOTION** to accept the proposal from Haynie & Associates; second by Paul; all approved.
- 9) Office Site
 - a) Up-date on site work, backhoe for test pits for engineer, mailbox.

10) Other Business (tabled previously)

- a) LPWWA's At-Large Appointment: Barb made a **MOTION** to nominate Deb for reappointment as the at-large director; second by Paul; all approved.
- b) Treasurer's position - Doug desires to decline Treasurer position. Mardi and Deb will resume duties and release Doug. A **MOTION** was made by Frank to allow Doug to step down with Mardi and Deb resuming duties; second by Paul; all approved.
- c) Resolution 2021-1 Meeting Schedule: A **MOTION** was made by Frank; second by Doug, all approved to accept this resolution. Resolution 2021-2 Board Positions: A **MOTION** was made by Frank; second by Deb; all approved to accept this resolution.
- d) Insurance denied claim for cost of water loss.
- e) R&Rs Revisions Committee - tabled

11) WCC Update was discussed in executive session.

12) Executive Session for the purposes of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators pursuant to C.R.S. § 24-6-402(4)(e) was entered at 7:40 pm by a **MOTION** by Frank; seconded by Kevin; all approved. Session left at 8:25pm.

13) Next meeting is scheduled for March 10, 2021.

Respectfully submitted,

Barb McCall 
 LPWWA Board Secretary

Consent Agenda Financial Expenditures - LPWWA Board Meeting 2-10-2021

Business Operations	No.	Amount
LPEA Intake	1/27/2021	\$857.00
LPEA Booster	1/27/2021	\$549.00
LPEA Vault	1.08.2021	\$31.26
ViaSat	-	\$60.48
Verizon	-	\$31.41
USDA P&I Feb		\$9,337.00
TBK		\$31.46
Office Depot	2/4/2020	\$131.97
UNCC	221010827	\$6.60
Green Analytical	GAL2101-064	\$270.00
SJBH Water Tests		\$35.00
LDWA Water	2-Feb	\$6,323.95
Durango Herald	334401	\$168.66
Durango Herald	334403	\$189.00
Durango Herald	334215	\$229.12
Hartle ORC	Dec-Jan 2021	\$1,000.00
Shaffer Operator	Dec-Jan 2021	\$1,656.55
USDA Interest	123120	\$2,220.02
CRWA	18324	\$175.00
CO. Spec. Dist. Workers Comp 2020	-	\$353.00
WIP	2021	\$200.00
CWLL	3782	\$175.00
ASAP	101221	\$924.18

\$24,955.6

USDA	No.	Amount
B&W	730078907	\$7,410.00
CWLL	3782	\$1,074.45
Line of Credit		
SMA	652917503	\$5,100.00
Loan Balance		
USDA Interest	123120	\$66,592.25