

## MEETING MINUTES FOR THE BOARD OF DIRECTORS OF LA PLATA WEST WATER AUTHORITY

The Board of Directors of the La Plata West Water Authority held a meeting Wednesday, April 13, 2022, at 6:30 p.m. at the the Hesperus Fire Station, located at 22868 Highway 140, Hesperus, CO 81326, and via Freeconferencecall.com. In attendance were: Mardi Gebhardt, Barb McCall (via telecon), Deb Flick (via telecon), Archie House Jr. (via telecon), Aaron Preator (7:05 pm via telecon, left at 8:00 pm), Dave Marsa (6:52 pm). Paul Gray (7:05), Frank Smith (via telecon at 7:41 pm).

- 1) Call to Order by Mardi at 6:40 pm; quorum not met. Quorum met at 7:05 pm.
- 2) Roll Call: See attendance above.
- 3) Welcome advisory member, Wanda Cason, has volunteered to help with anything we need, i.e., reviewing letters, etc.
- 4) Approve Agenda: A **MOTION** was made to add the items for Environmental Report funding/upgrade and was made by Aaron; second by Deb; motion carried.
- 5) Office Site and Intake Road Updates
  - a) Site up-date progress Electric: A to Z electric and the state inspector will be coming next week, insulation was removed by Mardi over the weekend.
  - b) Leak repair update, approved/received payments culvert: still needing a coupling for the deformed pipe end and should be here in May. B & W payment still out.
- 6) Operator's report
  - a) Mardi reported Dave said no TTHMs, and he has been doing flushing and cleaning PRVs. Dave reported that we had a leak, and procured parts for the two bores, pits will be installed. Dave has tanks at his house that he can use for holding the flushing water; four 2500-gallon black tanks to be set up by the flush hydrant at office property. .
  - b) Two installations/road bores and new sale(s): pre-approved the bore areas for no cobble for horizontal boring, one new tap sold on a vacant parcel west of Marvel P.O., Deb received payment for the tap sale. Tommy Meadows is putting in a new place so will be hooking up and the County needed proof of his subscription.
- 7) Phase 2 Update
  - a) Letter to Phase 2 area New Maps; board members please review
  - b) Report on Investigate smaller segments of Phase 2: Mardi asked SMA to look at Miramonte area where 5 taps could be gained. USDA thought the amount was over what could be tolerated.
  - c) Funding gap: CDS Congressional Direct Spending was researched by Mardi, frustrating process, but received notification that it had been received. Mardi working with Christine Arborgast for some pots of money available.
  - d) ER estimate for CDPHE funding application: Mardi spent time with Eric Worker on submittal. They need an environmental report submitted also to complete the application. No Categorical Exclusion accepted...may need to upgrade it to an Environmental Assessment for \$10,000 (approximately).
  - e) Water Fill Station matrix: Paul compiled the matrix for selection by board members. Flowpoint contacted Mardi last week and they can cut back on their cellular by using Ethernet connection direct to our laptops. Payments would be set up to the company as the water sales would be making the payments. Matrix shows that companies offer different things.
- 8) Comments and Communications
  - a) Board Members: Deb has customers sending payments to the wrong address still. Eidenshank's tenant skipped out, so working on getting things current. Mardi said a payment might have ended up in another mailbox near our mailbox...still waiting for it.
  - b) ALP water purchase update: Mardi has spent time with APLWCD about Inflow and Colorado Water Resource and Power Development Authority documents of sale of water to ALP. Storage water allotments were researched through agreement documents although not directly included in LPWA and LPWWA. May be able to form a joint pool with LDWA, City of Durango, APLWCD.
  - c) Guests, via call-in: non repetitive comments please, time limit three minutes each: None
- 9) Minutes Approval
  - a) Approval of meeting minutes of: March 9, 2022. (Tabled as quorum was lost at 7:21 pm) After quorum was met again at 7:26 pm. A **MOTION** was made to accept the minutes as presented by Deb: seconded by Paul: motion carried.
- 10) Financial Reports (Quorum met at 7:26 pm)
  - a) Internal audit on Commitments: Audit will begin towards the end of the month. Deb created a new policy, Charge Off Policy **#2022-1**, with date approved, for responsible management of loss and uncollectible accounts. A **MOTION** was made by Paul to accept the new policy; second by Barb; motion carried.
  - b) P&L Report & Accounts Receivable: statements are uploaded, and reconciliations are finished.
  - c) Consent Agenda: Mardi presented the list on the screen, and she explained several of the billings. A **MOTION** was made to accept the consent agenda by Deb as presented; Aaron seconded; motion carried.
  - d) Bills not in consent agenda: Not applicable as all bills received were included this month.

11) Other Business

- a) R&Rs recommendation from committee: Barb submitted the latest draft. Deb and Mardi discussed requiring a written notice approved by the board to have a tenant’s name on the billing. Mardi and Deb will get the verbiage to Barb.
- b) Start a ‘fluid’ Item list for Amy/Board, to help keep tract of needed legal/unfinished board work moving forward. (Tabled)
- c) Surety report: letter was received containing comments from Surety company. Amy has reviewed and commented. Needs to have board decide if she should pursue it further.
- d) Attorney comments for open issue pursuant to CRS Section 24-6-401 (4) (b): A **MOTION** to ask Amy to deny the denial letter from the surety company was made by Barb; second by Paul; motion carried. A **MOTION** was made by Barb to ask Amy to research the storage vs river water availability, contracts written during design, pass through pumping, joint pool matters; seconded by Frank; motion carries.

12) Executive Session: for the purposes of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators pursuant to C.R.S. as above. Frank made a **MOTION** to move into the session at 8:05 pm; seconded by Paul. Executive Session was ended at 8:52 pm.

13) Next Meeting: Regular board meeting is set for May 11, 2022. Frank made **MOTION** to adjourn at 8:54 pm; seconded by Deb; motion carried.

Respectfully submitted by:

Barb McCall  
LPWWA Board Secretary

Consent Agenda

Business Operations	No.	Amount
FCC		\$3.00
Google Play		\$1.99
LPEA Intake	split w/LDWA TBD	\$1,878.00
LPEA Booster	split w/LDWA TBD	\$1,143.00
Grand Junction Pipe	line break parts 3/21/2022	\$37.28
Grand Junction Pipe	line break parts 3/21/2022	\$18.66
Grand Junction Pipe	line break parts 3/21/2022	(\$12.53)
Metron		\$0.00
LPEA Tank_Vault		\$61.00
LPEA Office		\$27.98
ViaSat	3/1/2022 split 50/50 for feb-mar	\$60.48
Verizon		\$26.84
USDA P&I		\$9,337.00
Reserve		\$1,085.00
ASAP	105330	\$1,169.36
Honest Design Co. aka Creative Edge		
UNCC	222030868	\$31.20
SW Waste Water		\$5,325.00
Southwest Septic (office Site)	final site work	\$10,000.00
LDWA Water		\$7,700.56
Office Depot		\$0.00
SMA		\$0.00
Lowe's		\$0.00

Green Ana		\$0.00
CW&LL		\$0.00
		\$37,893.82
Canyon Construction	Pine Ridge ditch culvert 2111-1	\$36,025.50
Canyon Construction	ruptured pipe repair	\$2,603.96